

MERI PROFESSIONAL AND LAW INSTITUTE

(Approved by Bar Council of India & Affiliated to Maharshi Dayanand University, Rohtak)

Asanda, Near Sampla, Rohtak Road, Delhi NCR, India

E-mail: merilaw@meri.edu.in | Website: www.meri.edu.in/lawcollege

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COMPLAINTS PROCEDURE

MERI Professional and Law Institute

A multi-level appeal mechanism is used in the MERI Professional and Law Institute's complaints procedural system. The College has set up a number of specialised committees to investigate complaints pertaining to matters like attendance, disciplinary matters, the rights of minorities and scheduled communities, complaints of sexual harassment, equal opportunity, etc. These committees, which are chaired by the Principal/Director and include senior faculty and staff members as members, are established in accordance with the UGC Guidelines and other national policies. The following are a few committees and procedures:

Attendance Grievance Committee

Any grievance concerning attendance must be sent via the college portal to the committee members.

Committee Process

1. The student who feels wronged should send an email with a written complaints to the course instructor.
2. Any grievance concerning attendance must be filed on the college attendance portal within 48 hours of the attendance being recorded or displayed

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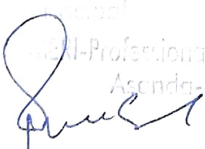
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3. The Course Instructor will preside over a meeting of the Attendance Grievance Committee where these grievances will be discussed.
4. The student will receive notification of the Committee's decision within three business days.

Appellate Committee

Students may email the appellate committee to file an appeal if they feel that the Committee's judgement is unfair to them. When mailing a letter, the student is required to include the committee's order. The following people make up the appellate committee:

1. Dr. Preet Singh - Principal, MERI PLI
2. Dr. Stuti Narula Markan - Assistant Professor
3. Dr. Dhanbir Singh - Assistant Professor
4. Ms. Ananya Saroha - Assistant Professor


Prof. Dr. Preet Singh
Principal - MERI -PLI
CC. 1. All Notice Boards

2. Website

3. All Faculty members and Administrative Staff - for information and to maintain a strict vigil in the above respect