YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution   MANAGEMENT EDUCATION & RESEARCH INSTITUTE

- Name of the Head of the institution   PROF LALIT AGGARWAL

- Designation   DIRECTOR

- Does the institution function from its own campus?   Yes

- Phone no./Alternate phone no.   01128522201

- Mobile no   9555369369

- Registered e-mail   meribs@meri.edu.in

- Alternate e-mail   deanmeri@meri.edu.in

- Address   52-55, INSTITUTIONAL AREA, D BLOCK JANAKPURI, NEW DELHI

- City/Town   NEW DELHI

- State/UT   DELHI

- Pin Code   110058

2.Institutional status

- Affiliated /Constituent   AFFILIATED

- Type of Institution   Co-education

- Location   Urban

- Financial Status **Self-financing**

- Name of the Affiliating University **GGSIPU**

- Name of the IQAC Coordinator **DR MANJU SINGH**

- Phone No. **9968162563**

- Alternate phone No. **8800170204**

- Mobile **8851804615**

- IQAC e-mail address **deanmeri@meri.edu.in**

- Alternate Email address **deanmeri@meri.edu.in**

3.Website address (Web link of the AQAR (Previous Academic Year) https://meri.edu.in/meri/aqar-2020-2021/

4.Whether Academic Calendar prepared during the year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: https://meri.edu.in/meri/activity-calender/

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B++**	**2.81**	**2018**	**02/11/2018**	**01/11/2023**

6.Date of Establishment of IQAC **04/10/2018**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NA	**NA**	**NA**	**NA**	**NA**

8.Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC [View File](#)

9.No. of IQAC meetings held during the year `5`

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? `Yes`

- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? `No`

- If yes, mention the amount `20`

11.Significant contributions made by IQAC during the current year (maximum five bullets)

`1Introduction of live projects as a mandatory part of the curriculum 2 Activity-based learning for all courses e.g. moot courts, Art integrated learning etc 3 Set up of incubation center MERI startup hub 4 Increased Corporate exposure through guest lectures and mock interviews sessions 5 Conducting seminars and workshops for creating entrepreneurial culture in association with MSME`

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
`To strengthen the research and entrepeneurial culture in the institute. Further to make learning a fun vis a vis skill development of students to prepare them industry ready`	`Research Club was established in the institute.. this year the institute was able to publish 8 research papers in Scopus, 3 patents and 5 papers in ugc care. beyond that 10 faculty members are certified as innovation ambassadors / trainers for entrepeneurship by IIC and 6 faculty members are certified as trainers for UHV (universal Human Values) FDP by AICTE. the placement record has improved from last year. The Incubation center MERI startup hub was successful in enrolling`

	10 incubatees from varied domains.
To Improve the Academic Rigor of students through introduction of various certificate courses , Cases & Simulations	MERI is now Licencesed Partrner of Harvard Business Publishing for its Simulations. Students across various courses enrolled for HBSP Simulations which helped them to understand the practical implication of Subjects On an average 80 students enrolled per course under various value added courses namely Data visualisation using tableau, corporate communication and image building, Marketing analytics, Financial Literacy, Advanced Excel etc. Various PDPs , GD & mock interview classes were conducted for students which helped them to crack interviews of various reputed organisations like ICICI bank, S& P global, HDFC bank, Byjus Etc. a special GA club was introduced for preparation of various Entrance exams students were able to crack national

13.Whether the AQAR was placed before statutory body?   **Yes**

- Name of the statutory body

Name	Date of meeting(s)
Board of governors(BOG)	09/01/2023

14.Whether institutional data submitted to AISHE

Part A	
Data of the Institution	
1.Name of the Institution	MANAGEMENT EDUCATION & RESEARCH INSTITUTE
• Name of the Head of the institution	PROF LALIT AGGARWAL
• Designation	DIRECTOR
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01128522201
• Mobile no	9555369369
• Registered e-mail	meribs@meri.edu.in
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• Location	Urban
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• Name of the Affiliating University	GGSIPU
• Name of the IQAC Coordinator	DR MANJU SINGH

• Phone No.	**9968162563**	
• Alternate phone No.	**8800170204**	
• Mobile	**8851804615**	
• IQAC e-mail address	**deanmeri@meri.edu.in**	
• Alternate Email address	**deanmeri@meri.edu.in**	

3.Website address (Web link of the AQAR (Previous Academic Year)	https://meri.edu.in/meri/aqar-2020-2021/
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• if yes, whether it is uploaded in the Institutional website Web link:	https://meri.edu.in/meri/activity-calender/

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To Improve the Academic Rigor of students through	**MERI is now Licencesed Partrner of Harvard Business Publishing**

introduction of various certificate courses , Cases & Simulations	for its Simulations. Students across various courses enrolled for HBSP Simulations which helped them to understand the practical implication of Subjects On an average 80 students enrolled per course under various value added courses namely Data visualisation using tableau, corporate communication and image building, Marketing analytics, Financial Literacy, Advanced Excel etc. Various PDPs , GD & mock interview classes were conducted for students which helped them to crack interviews of various reputed organisations like ICICI bank, S& P global, HDFC bank, Byjus Etc. a special GA club was introduced for preparation of various Entrance exams students were able to crack national

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- Name of the statutory body

Name	Date of meeting(s)
Board of governors(BOG)	**09/01/2023**

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	**15/02/2023**

15.Multidisciplinary / interdisciplinary

16.Academic bank of credits (ABC):

17.Skill development:	
18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)	
19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):	
20.Distance education/online education:	

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**5**

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	**1401**

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**420**

File Description	Documents
Data Template	[View File](#)

2.3 Number of outgoing/ final year students during the year	**365**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**66**

File Description	Documents
Data Template	View File

3.2 Number of sanctioned posts during the year	**20**

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	**38**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**49579994**
4.3 Total number of computers on campus for academic purposes	**235**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

A strict academic schedule is adopted at MERI. The academic

Calendar is prepared at the outset of every academic year and it is based on the one shared from the university. All academic related activities such as Seminars, conferences, workshops, guest lectures etc. are planned on semester wise basis. Apart from these academic activities, institute also conducts extracurricular activities such as club activities. At MERI various clubs such as e-cell, CSR club, Theatre club, music and dance club, fashion club, literary club etc. are there wherein students join as per their interests and inclinations. Every Saturday, club activities are organized that help the student break away from class room teaching routine and help them to develop psychomotor skills. Placement activities are conducted on monthly basis usually on Monday's or any other day of the week as per the availability of the facilitators. Accordingly, the classes scheduled for theday, are either postponed or preponed as per the contingency situation. The academic Calendar has the entire details of the proposed academic semester, to ensure the smooth conduct of all academic activities such as classes, events and other curriculum related activities, the entire academic calendar is put on the shared platform, wherein all the stakeholders have access to it.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institute strictly adheres to its academic calendar for the conduct of CIE. At Institution level, major reforms in continuous internal evaluation are: Introduction of presentations/cases analysis/ review articles/question-answer based assignments/ projects by the students of MBA Programme in place of one of the Internal test out of two tests has been initiated by the Institution. Each faculty member ensures that the tasks align with course outcomes and lead to skill enhancement. Introduction of Project-based learning as part of NUES in two of the semesters. The project are assigned for learning beyond curriculum. Introduction of allotment of Faculty Guides to each student for improvements in reports/ dissertation. Students regularly meet the Faculty for necessary inputs. Introduction of Recruiters feedback of student performance during summer training on a specified proforma. The feedback is given due weightage for evaluating

student performance. • Introduction of Faculty visit and interaction with the corporate recruiters regarding student feedback during student internship and emphasis on genuine feedback on the proforma.Internal evaluation of summer training by faculty through student presentation of the report.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://management.meri.edu.in/comprehensive-continuous-internal-evaluation-system/

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

5

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

20

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1419

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

the curriculum effectively integrates cross-cutting issues relevant to gender, environment and sustainability, human values and professional ethics and leads to a strong value-based holistic development of students. Various activities are organized throughout the year as part of the curriculum that help in this endeavor. 1. Gender Sensitivity: Gender related courses are an

integral component of various programmes. Students are sensitized and encouraged to work towards gender equity from a cross-cultural perspective. Free counseling services are provided through a Counseling Cell. Gender sensitization camps are organized in slums and rural areas of Delhi district that include, women's rights, human rights, child rights, gender justice and gender equality. Compulsory core courses along with the wide range of community outreach programmes that include health and hygiene camps, hole-in-the-wall and village adoption, enable exposure to real life situations. DEI annually organizes seminars, conferences, guest lectures, exhibitions, street plays and literary activities that help in gender sensitization. 2. Environment and Sustainability: DEIs strong community orientated work culture is based on the Sigma-Six Q sustainable way of life, that involves integration of water quality, air quality, education and healthcare, agriculture and dairy practices, innovation and human values.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

18

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

217

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://management.meri.edu.in/feedback-system-2/
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://management.meri.edu.in/feedback-system-2/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

570

File Description	Documents
Any additional information	[View File](#)
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

67

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the learning levels of the students, after admission . Academic performance subject wise in earlier courses taken by admitted students is analysed to identify slow and advance learners. Further,their capability is reviewed during mid term exams/class assignments/ mentorship sessions/ participation in activities etc. and course correction is undertaken Strategies/ programs for the advanced Learners: *Advanced learners are encouraged to undertake value added certifications programs for advance learning like – Digital Marketing, IoT, Artificial Intelligence, Online brand reputation, Google adwords, Cyber Security,Creative and lateral thinking, Business Intelligence, Python, Big Data Hadoop etc.organised in the institute. They are also encouraged to enroll to courses on higher learning at various platform like – course era , EdX etc . *Advanced learners are encouraged to take up projects including industry based live projects . Such projects were undertaken at Cargill India, Google etc. Flipped and blended learning: Students

are exposed to self- blended learning on advance topics . It is about applying learning and increasing the student/teacher interaction in the classroom. In this students instead of learning about a advance topic in class, use digital information , for example, watching short videos on a specific topic at home. They develop the content on the topic which is then explored and discussed in more detail in the classroom. This devlops critical analytical skill among students.

File Description	Documents
Paste link for additional information	https://meri.edu.in/
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1386	71

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Experiential Learning Methodologies : Students are exposed to: Experiential Learning: Creative thinking exercise with limited resources through De Bono six hats Industrial visits Live Projects Internships Workshops Membership of students to various clubs/committees including Entrepreneurship cell, and CSR club which organizes activities every week which involve experiential learning, participative learning and problem solving methodologies.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://meri.edu.in/

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

MERI encourages that all faculty members to keep abreast with fast changing teaching-learning technologies. It ensures faculty training and exposure to the global learning environment tools to prepare faculty for technology enabled learning environment. It adopts multiple approaches to deliver education through state of the art technology tools. Smart Interactive Boards Projectors ipads Printers Scanners Digital Cameras Microphones Photocopier Desktops Laptops Smart TV Security cameras CDs/DVDs/Pen drives WiFi Lan Business analytics, Predictive Modeling tools like R, SPSS, Mendley, python etc. Corel draw Softwares for Video editing ICT e-Resources like Delnet , e -journals , e books , databases, e Database on list of various e courses developed through popular platforms like Course era, EdX etc. Tele Conferencing facilties and tool like Skype Educational Engagement and connecting ICT tool like trello.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

71

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

71

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	*View File*
Any additional information	*View File*
List of the faculty members authenticated by the Head of HEI	*View File*

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

71

File Description	Documents
Any additional information	*View File*
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	*View File*

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

9

File Description	Documents
Any additional information	*View File*
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	*View File*

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and

mode. Write description within 200 words.

MERI has in place an elaborate documented mechanism for redressal of student grievances regarding examination which is informed to students during orientation. Under this mechanism, if a student feels dissatisfied with the evaluation of his/her answer book then he/she can put up his/her grievance to concerned Faculty. If dissatisfaction stll remains then he/she can put it to HoD who if required may put it to the grievance committee. The student must specify clearly – question-wise – his/her justification for revaluation. The application for Redressal of Grievance can be made online through mail or in writing to the Faculty /Mentor/ members of grievance committee. The Committee investigates the matter with personal hearing if required The Committee may get the answer books re-evaluated through another faculty or external examiner if required. The Committees ensures that the grievance is resolved

File Description	Documents
Any additional information	View File
Link for additional information	https://meri.edu.in/

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

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File Description	Documents
Any additional information	View File
Link for additional information	https://meri.edu.in/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Program Outcome (Management) The Program outcomes are as follows: PO1. Apply knowledge of management theories and practices to solve business problems. PO2. Foster analytical and critical thinking abilities for data- based decision making. PO3. Ability to develop Value based Leadership ability. PO4. Ability to understand, analyze and communicate global, economic, legal, and ethical aspects of business. PO5. Ability to lead themselves and others in the achievement of organizational goals, contributing effectively to a team environment. PO6.Ability to conduct research

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://meri.edu.in/meri/course-outcome-
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Attainment Of COs CO Attainment level is measured in terms of student performance in internal assessments(Based on midterm test, assignments, projects, cases and presentations etc. as mapped with the CO) with respect to the Course Outcomes of a course in addition to the performance in the University examination. Measuring Course Outcomes attained through University Examinations and Internal Assesment Attainment Level 1: 60% students scoring more than 60% marks out of the relevant maximum marks. Attainment Level 2: 70% students scoring more than 60% marks out of the relevant maximum marks. Attainment Level 3: 80% students scoring more than 60% marks out of the relevant maximum marks.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://meri.edu.in/meri/comprehensive-continuous-internal-evaluation-system/

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1562

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://meri.edu.in/meri/result/

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://meri.edu.in/meri/feedback-system-2/

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

03

File Description	Documents
Any additional information	<u>View File</u>
Institutional data in prescribed format	<u>View File</u>

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

MERI provides conducive environment for research and technology driven innovations. The key constituents of the ecosystem for

innovations are Technology, Research, Innovation and Industry. Each one of the above acts as a feeder to the next and creates a ripple effect on building innovative products.

College has also taken initiative steps towards developing ecosystem for innovations and knowledge sharing methods.

1. The faculty members are empowered to take up research activities utilizing the inherent skills.
2. The Research and Development Cell of our institution motivates the student and faculty members.
3. Start-up hub helps students to take their new and innovative ideas forward.
4. Faculty members extends scopes to explore their new ideas in the field of research and development.
5. It also helps to create research culture among faculty members and students. The students and faculty are availing the facilities within the campus to carry out their research activities such as, Wi-Fi throughout the campus, Internet facility of 35 Mbps is available to students and staff.
6. Computing facility is available and adequate licensed software's are also available. Well-furnished Seminar/Auditorium halls with a seating capacity of over 200-500 audience are available to conduct seminar/workshop, guest lectures, and discussion on technical paper/project presentations, cultural and screening of informative educational movies.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	https://meri.edu.in/meri/mca-research-work/

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

20

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

03

File Description	Documents
URL to the research page on HEI website	https://meri.edu.in/meri/mca-research-work/
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

10

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

04

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

A guest lecture on Positive psychology: The science of happiness an online lecture on Health & Happiness an online competition titled Tribute to Women on the occasion of International Women's Day Online contest titled Yoga for Healthy Living Ad Making Competition Online training session on Holistic Wellness Program Online quiz based on Environment Sensitization Pledge taken by the faculty members at MERI.These activities have a positive impact on students and they developed student community relationships, leaderships skills, and self- confidence of students. It also helped in cultivating the hidden personality of students and creating awareness among students. It nurtures holistic development and module integrated personalities. It also facilities social sensitisation among students.

File Description	Documents
Paste link for additional information	https://meri.edu.in/meri/meri-college-csr-club-2/
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	**No File Uploaded**
e-copy of the award letters	**No File Uploaded**

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

13

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

515

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

2

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

03

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institute has excellent infrastructure for teaching -learning well supported with latest technology .The available area is almost double the statutory requirement. *Adequate number of

classrooms with total area 750 sqm and tutorial rooms with total area 150 sqm are available to meet the curriculum requirement . *All rooms are air conditioned and IT enabled with internet connectivity . Three Computer Labs/ centre with total area 498 sqm equipped with 155 PCs with latest hardware and softwares. *Audio-video lab with latest equipments Library and reading room with total area 325 sqm stocked with more than 27000 books, e – books, journals , e journals , electronic databases , magazines etc. *Library also has Institutional membership of British Council Library (BCL), American Library Center (ALC) and Developing Library Network (DELNET).

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://meri.edu.in/meri/our-campus/infratructure/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

*One air-conditioned Board Room is available for conducting meetings of cultural teams. *One air-conditioned Auditorium with a seating capacity of 250 people for conducting cultural events. It is equipped with a computer, internet connectivity and audio-visual facilities. *An open amphitheatre with a capacity of 50 seating is available for cultural activities and public speaking Rooms for clubs activities Cafeteria – One cafeteria with a seating capacity of 50 is

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://meri.edu.in/meri/our-campus/infratructure/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

25

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://meri.edu.in/meri/our-campus/infratructure/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

2807259

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library also has Institutional membership of Developing Library Network (DELNET) ,British Council Library (BCL) and American Library Center (ALC) Library is fully automated and computerized .All the books are bar coded and are available thru access cards, Library facility for reservation of books thru Internet is available. The institute has its in house developed library management software, which is extensively used in management of library like tracking books, tracking availability, details like publisher, author, issue etc.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://meri.myclassboard.com/Home/Library

4.2.2 - The institution has subscription for the A. Any 4 or more of the above
following e-resources e-journals e-
ShodhSindhu Shodhganga Membership e-
books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

104280

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

50

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Details of IT infrastructure is provided below: No. of Computer Labs- 3 No. of PCs-232

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://meri.edu.in/meri/naac-2/

4.3.2 - Number of Computers

232

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution   **A. ? 50MBPS**

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1,61,04,856

File Description	Documents
Upload any additional information	[View File](#)
Audited statements of accounts	[View File](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Yes, There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc The institute has well defined rules and procedures for maintaining and utilizing physical, academic and support facilities as per 'The Policy for maintaining and utilizing facilities" The policy is made available on website

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://meri.edu.in/meri/wp-content/uploads/2022/06/policy-and-procedure.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

65

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

65

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://meri.edu.in/meri/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

76

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

112

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

210

File Description	Documents
Self-attested list of students placed	*View File*
Upload any additional information	*View File*
Details of student placement during the year (Data Template)	*View File*

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

56

File Description	Documents
Upload supporting data for student/alumni	*View File*
Any additional information	*View File*
Details of student progression to higher education	*View File*

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

8

File Description	Documents
Upload supporting data for the same	*View File*
Any additional information	*View File*
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	*View File*

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

N/A

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

MERI provides holistic learning experience to develop managerial capabilities of its students. It has well defined processes and norms in place to help students develop their leadership and decision making skills. It encourages students' representation and engagement in various administrative, co- curricular and extracurricular activities following duly established processes and norms. MERI has a plethora of committees and clubs dedicated to provide the students with means to express their talents. The committees/ clubs have a well-established process of identifying student membership. The students as members to committees/ clubs manage certain day to day processes and organize activities under the guidance of faculty in charge. Various committees/ clubs which facilitate students' representation and engagement in various administrative, co-curricular and extracurricular activities are as follows: Anti Ragging Committee, Sexual Harassment Committee, Grievance Redressal Committee, Placement Committee, Corporate Social responsibility Club, Student Welfare Committee, Institutional Innovation Cell, Canteen Committee, Entrepreneurship Club, Cultural Committee, Sports Committee, Photography Club, Music and Dance Club, Literary Club. Students under the guidance of Faculty, manage affairs of these bodies.Further, Class

representatives are appointed each year. They act as a bridge
between the students and management. Student provide inputs for
improvement of various academic processes. Students also represent
various student bodies that are formed to organize various
Conferences/ Seminars/ Workshops, Annual Fest etc.

File Description	Documents
Paste link for additional information	https://meri.edu.in/meri/committees/
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

12

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association provides an interface for establishing a
link between the alumni, staff, and students of the institute.
MERI alumni are currently working at various positions all over
the globe and proving their mettle in all spheres of management.
The Alumni Association Contribution through various means:- 1.
Alumni Interaction: Alumni of MERI give inputs to
aspiringgraduates. They are invited as resource persons at various
events, guest lectures and panel discussions. They provide inputs
and share their experiences regarding skills, recent technologies

& trends in corporate world, application of knowledge and corporate working culture. We have Alumni Talk Series which is conducted twice in a week. 2. Placement & Career Guidance Assistance: Alumni are working in organizations at various capacities. They keep the faculties and the placement officer abreast about the available job opportunities. They assist and guide the students to crack the interviews. They also share their experience with the students and motivate them for their career development in various domains.

File Description	Documents
Paste link for additional information	https://meri.edu.in/meri/alumni/
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)   D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The mission of the institute statement defines the Institute's distinctive characteristics in terms of addressing the needs of the society, students, institute's value orientation, and vision for the future.

Vision: To excel in professional education and research to industry and society

Mission:

1. To create conducive environment where innovative ideas and research flourish
2. To optimize use of latest pedagogy for knowledge transfer
3. To transfer understanding of theoretical concepts into real life scenarios
4. To impart training to student to become professionally

committed, ethical professionals and entrepreneurs.

Nature of Governance

The institute follows participative approach in all aspects. The Board of Governors (BoG) of the institute is responsible for superintendence, direction, and control of the Institute.The Director and HoDs are vested with administrative and financial powers to run the institute. The Director is responsible for formulation and implementation of all administrative policies for effective implementation of academic programs. The HoDs in addition to academic duties are responsible for ensuring discipline, report matters on the principle of management by exception to the Director and appraising performance of faculty and non-teaching. The faculty is also involved in decision-making through their participation as heads/members of various committees /cell/clubs which govern various activities in the institute.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Institute promotes participative management. For the proper functioning of the institute and promotion of participative management, the institute follows decentralized management operative process, wherein different committees have been framed by the management in the governance of the institute. Essence of all decisions lies in the involvement of each & every stakeholder. Such decentralized and participative management leads to a situation of harmony and congenial atmosphere in the institute which enables faculty, staff and students to voice their opinions and suggestions including constructive criticism in day-to-day functioning of the institute.

All academic and administrative activities are decentralized and operational management decisions are taken based on discussion and deliberations in Director's meetings with HoDs, Functional Head, department meetings of HoD with Faculty, and various committee meetings comprises of faculty/ staff & students.

The respective in-charges have been vested with financial powers in accordance to the budgeted amount approved by HOD and Director.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institute has a perspective plan for development. It is developed by Director & HoDs of various departments under the broad guidance of governing council. Apart from recommendation made by IQAC, the aspects to be included in the perspective plan is generally drawn inputs from recommendation of the various committee/clubs functional in the institute.

In line with the strategies framed in the previous years, the following plans have been effectively deployed:-

1. Conduct of First MDP: The institute has planned to conduct Management Development Programme for the industry professionals. The plan was successfully implemented. The E-Cell (Tarkash) of MERI college organized its first two day online MDP on 28th and 29th August 2021, on the topic, 'Contemporary Corporate Challenges', in association with IQAC, of the college.

2. Launch of MERI Startup Hub: The institute has also planned to boost the entrepreneurship culture among the students. Keeping this is view, the college launched its startup hub named, MERI Startup Hub headed by Dr. Anjali Nigam. The overall objective of the MERI StartupHub at MERI college is to establish practical application of knowledge to facilitate entrepreneurship. Post launch, the department has organized number of activities and programmes.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File]()
Paste link for additional information	[https://meri.edu.in/meri/know-meri/]()
Upload any additional information	[View File]()

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

- **The Director and The Chief Finance Officer (CFO) reports the affairs of the institution to BoG.**
- **The Director is responsible for formulation and implementation of all administrative policies for effective implementation of academic programs .These powers include matters relating to faculty and non teaching staff .The Director, being the member secretary of the BoG, is responsible for bringing all key administrative issues to notice of BoG and is responsible for implementing the decisions thereof.**
- **The CFO is responsible for accounting and financial decisions and their reporting. The Accounts staff reports to the CFO/Director.**
- **The HoDS- Management, Journalism & Mass Communication, and IT report to the Director .The HoDs in addition to academic duties is responsible for maintaining proper discipline, report the matters on the principle of management by exception to Director and appraise performance of faculty and non-teaching staff for onward transmission to Director for final approval.**
- **Library and Lab staff reports to the Director. They are responsible for maintenance of Library and laboratory. The Administration staff reports to CFO/Director and is responsible for reception, cleanliness and other general functions in the institution.**
- **The Faculty reports to their respective heads.**

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File Description	Documents
Paste link for additional information	https://meri.edu.in/meri/board-of-governors/
Link to Organogram of the institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The Institution recognizes all its employees as the most valuable resource and provides a encouraging and supportive working environment to all the staff which enables them to develop and optimize their full potential. Following are the welfare measures provided to the teaching and non-teaching staff:

- Leave for staff members casual leave, earned leaves, study leave, medical/sick leave, maternity leave/ paternity leave, duty leave (on duty), summer vacation etc.
- Internet and free Wi-Fi facilities are also available in campus for teaching & non-teaching staff.
- Faculty development programs for faculty members are organized on regular basis.
- Expert Lecture Series are organized at regular intervals for both teaching and non-teaching staff.

- **Financial assistance is provided to faculty members to participate in training programmes, Seminars, workshops, conferences and publication of research work.**
- **Automation of attendance and leave using biometric system.**
- **All the faculty members who upgrade their research work through quality publications during the academic year are honored by management and institute.**
- **Worker Engagement is a key perspective which helps to comprehend and portray, both subjectively and quantitatively, the nature of the connection between an association and its representatives.**
- **Conducive working environment is provided in the campus in the form of physical infrastructure.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

02

File Description	Documents
Upload any additional information	[View File](#)
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	[View File](#)

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

02

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

58

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The success of any educational institution depends on the quality of its staff- both teaching and non-teaching that together they play a significant role and are the backbone of the institution. The institution strictly follows the UGC Regulations on Minimum

Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education together with all amendments made therein from time to time, for its teaching and non-teaching staff.

The performance of each employee is assessed annually after completion of one year of service. The objective is not only to evaluate the performance as per benchmarks, but also to identify potential areas for improvement that can eventually lead to further progress and growth of the employee. The performance for non-teaching staff members are assessed under various parameters such as Conduct and Character, Departmental Abilities, Ability to do hard work, Discipline, Reliability, Relations with superiors, subordinates, colleagues, and students, efficient organization of documents and technical skills.

File Description	Documents
Paste link for additional information	https://docs.google.com/forms/d/1Z0cHi8livuELoEPW_im9QTmuZjC2RXwJp6BsKp6-p1Q/edit?pli=1
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution has robust mechanisms for conducting internal and external audits annually to ensure compliance with financial regulations. Institutional accounts are prepared by the institution's accounting department and are further audited by auditors according to guidelines. The department will scrutinize the details of income and expenses, and an internal audit compliance report will be presented to the management by CFO. The university's accounts are regularly audited by certified chartered accountants in accordance with government regulations. An external audit is conducted once a year by an external agency. Questions in the screening process will be processed immediately with supporting documentation within the prescribed time limit. Audit objections will be processed within a maximum of two months from the submission of the audit report.

The Institute has proven mechanisms for planning, budgeting, and appropriate use of resources. Budget planning activities are initiated at departmental level and all requirements are recorded. The budget is then submitted to his CFO through accounts department. The institution's budget includes expenses such as research, infrastructure, training & development, health & safety, stationery, hostel accommodation & food services, and other consumable charges. All these mechanisms reflect financial transparency and adherence to financial discipline at all levels.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institute has a well-defined mechanism to monitor effective and efficient utilization of available financial resources for the development of the academic processes and infrastructure.Each Head of the Department submits departmental budget to the Accounts Department. The faculty coordinators of various clubs and cells also submit the budget to the Accounts department. The consolidated institutional budget is then prepared by Accounts department every year taking into consideration various recurring and non-recurring expenditures. All the major financial decisions are taken by the CFO and Accounts department with discussion with

BoG.

The institution practices optimum utilization of resources through following:-

- Adequate funds are allocated for effective teaching-learning practices that include Orientation Programmes, Workshops, Seminars, Conferences, Inter-disciplinary activities, Training sessions, Refresher Courses.
- The institution offers faculty members substantial grants for research and participation in various national,international conferences and workshops.
- The funds are also utilized through development and maintenance of infrastructure including labs, library, classrooms and information & technology.
- The institution also allocates funds for co-curricular and extra-curricular activities through various cells and clubs of the institution.
- The institution also allocates funds for assisting the students with incubation support and facilitates entrepreneurship.

File Description	Documents
Paste link for additional information	https://meri.edu.in/meri/know-meri/
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Institution has an Internal Quality Assurance Cell that persistently focuses on imparting quality education through flexible and innovative approaches. The IQAC discusses the matter of quality improvement with faculty members and suggestions are adopted by IQAC for improvement. The practices institutionalized as a result of IQAC initiatives are:-

1. MERI Startup Hub: The Government plans to empower Startup ventures to boost entrepreneurship, economic growth and employment across India through Startup India initiative.In order to facilitate this vision, IQAC recommended promoting technology innovation, start-ups and creation of Intellectual Properties. The institution has set up MERI Startup Hub with an overall objective

to establish practical application of knowledge to facilitate entrepreneurship. Till date it has supported multiple startups and conducted number of expert sessions, workshops and events.

2. Interdisciplinary Value-Added Courses: Theseare the types of courses which developskills of students in multiple fields of their interest. Students can acquire computer sciences, journalism & mass communication, management, social sciences, professional skills, vocational skills, ethics, morals, and human values all at the same time through multidisciplinary and holistic learning. Thisaids in students' overall development and development of skills including dynamic learning, problem solving, critical thinking, logical development, and analytical learning.

File Description	Documents
Paste link for additional information	https://meri.edu.in/meri/iqac/
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC continuously reviews the teaching-learning process, operational methodology and learning outcomes. The teaching-learning processes are reviewed, and improvements implemented, based on the IQAC recommendations. Based on the reviews the following reforms are implemented:-

1. Smart Class Boards

In order to enhance the teaching-learning process, IQAC suggested usage of Smart Boards in all the classrooms. Accordingly, the institution has implemented this reform, and in classrooms all over the institution, Smart Boards are being installed. These collaborative boards also provide teachers with an extraordinary opportunity to build a classroom atmosphere where students with varying learning types can learn. Visual learners are able to observe the whiteboard, while tactile learners can learn by touching the board. The touchscreen option allows teachers to run programs with the tap of their finger.

2.MERI Publications

Based on the recommendations of IQAC, the institution has launched bi-annual magazines in the field of HR, marketing and economics, meant for students to portray their interests in literary works under guidance of expert faculties. The magazines include student articles on current topics, industrial reviews, interview sessions, news session, salient developments, corporate cases, knowledgeable posters, and best specialized course that can improve students' skills.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Equality refers to the state of being equal; ensuring the same in case of human status, rights or opportunities and Gender equity

refers to process of being fair to women & men, equal outcomes to men & women. It focuses on fairness and justice with regard to benefits & needs for men & women, girls & boys. Gender equitable education system helps in promoting prosper economic & social development. The notion of equality cannot just be dictated by numbers but a culture of equality between the genders needs to be developed and also awareness of evading the stereotypes must be ensured, so the cultural & theatre clubs performed play on women empowerment & gender equity. The institution has taken number of initiatives to drive gender equality like seminars (Gender Diversity), Mentoring sessions (sensitizing about the various aspects of equality), POSCO, gender equity promotion programmes. The institution explicit fairness in its regular practices as it is imperative to take forward the momentum of empowerment of girls & women.

File Description	Documents
Annual gender sensitization action plan	The institution has planned to start an NSS unit exclusively to encourage all the students, especially girl child to serve the society.
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	• The institute proudly celebrates International Women's Day every year. • The institute has zero tolerance for gender biases. Women faculty are promoted & nominated, based on their skills and abilities, as heads of the departments and conveners of various committees and discharging their duties efficiently. • Separate common rooms for both girls and boys are there in the institute. • The security system including security guards, CCTV operators regularly monitor the entire institution in order to ensure safety and security of all the students. 24-hour CCTV surveillance is maintained in the college. • For security of the girls in the college campus and to restrict unwanted entry, proper boundary wall with fencing have been constructed. Signboards have been placed outside girls hostel to ensure restricted entry. • The institution has special Counselling room for all the students. • There is a Discipline Committee in the institution to take care of safety and security of the students. It also keeps an eye on the working of all the employees as well as the activities of the students within the institution. The institution aims at zero tolerance against teasing/ragging with wide publicity which is maintained by the Discipline Committee. • The institution organizes seminars, workshops, counselling sessions and guest lectures to sensitize the students about the various aspects of gender equality.

7.1.2 - The Institution has facilities for   **A. 4 or All of the above**

**alternate sources of energy and energy
conservation measures   Solar energy
Biogas plant Wheeling to the Grid   Sensor-
based energy conservation Use of LED bulbs/
power efficient equipment**

File Description	Documents
Geo tagged Photographs	<u>View File</u>
Any other relevant information	<u>View File</u>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institution is conscious of generating less waste and recycling it through a proper mechanism. The institution practices Go Green Campus and Swachh Bharat Mission to achieve a high level of environmental sustainability. The CSR Club of the college regularly organises Swachhta campaigns in order to keep the campus clean.

Solid Waste Management: The waste, generated through routine activities in the institution, includes paper, glass, plastics, food, metal, etc. All the waste from campus is segregated at each floor and source. Solid and liquid waste is collected in separate bins which is cleaned everyday by housekeeping staff. The waste is disposed off through waste collecting movable vehicles and is taken to the dumping yard.

Liquid Waste Management: The liquid waste generated in institution includes sewage, hostel, canteen, laundry effluent waste. Such waste is treated through Sewage Treatment Plants. The treated water is used for lawn and gardening activities.

E-Waste Management: E-waste generated from electronic equipments like computers, printers, phones, photocopy machines memory chips etc. which cannot be reused or recycled is being disposed off centrally through government authorized vendors.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus **A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **A. Any 4 or All of the above**

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the **D. Any 1 of the above**

following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Institution provides an inclusive environment for everyone with

tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities. Commemorative days like Women's day, International Yoga Day, World Hindi Day, Teacher's Day, National festivals along withregional festivals like Holi, Lohri, Diwali, etc. are celebrated in the institution. The Cultural Clubgets active participation of students from various courses in cultural, regional and communal activities which results in enhancement of the personal skills and experiences like confidence, self-presentation; teamwork, collaboration, time management, organizational skills, self-discipline, open-mindedness to move beyond boundaries and experiment with different ideas, and learn from them resulting inwhole new developed, changed and an improved person. This also establishes a positive interaction among people from different racial and cultural backgrounds. The institution also promotes harmony towards linguistic diversity through Literary Club. It offers opportunities to appreciate different types of language and literature, and increase linguistic skills. It enhances students' literary competencies and provides a conducive environment for extra-curricular activities and communication.The CSR club of the institution aims at imbibing the qualities of serving to the society. The club aims to create an inducive environment whereinstudentsembrace responsibilities to serve the community and the society.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution takes various initiatives to sensitize the students and employees about the values, rights, duties and responsibilities of citizens through various curricular and extra-curricular activities. The institute is having Code of Conduct that is to be followed by both staff and students. The institute celebrates national festivals and conducts competitions and programmes on culture, tradition and values, in which students and employees actively participate and give their contributions. The festivals of all religions are celebrated in equity.

The institute also takes initiatives such as conducting awareness programmes, Guest lectures, campaigns, discussions and debates to sensitize the students and employees to the constitutional obligations. Various departments of the institute are actively involved in organizing activities for such purpose, namely, Blood donation camp, philanthropy, tree plantation drives, tribute to martyrs, health awareness. These events pose a long-lasting impact in the minds of the people and lead to continuous development.

The sensitization of students to constitutional obligations is also covered under the curriculum prescribed by University. The curriculum includes courses like Corporate Social Responsibility, Human Values and Ethics, gives awareness to students about constitutional obligations. The faculty periodically discusses in class about the framework of duties and rights of a citizen. The faculty also inspires students about the journey of life and importance of moral values.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	The institution celebrates National as well as regional festivals throughout the year. All the events of the institute starts with Saraswati Vandana followed by National anthem & Code of conduct.
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students,   teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution celebrates and organizes national and international commemorative days like Republic Day, Independence Day, Gandhi Jayanti, Women's Day, International Yoga Day, World Hindi Day, Teacher's Day, along with many regional festivals like Holi, Lohri, Diwali, etc. Every year the Cultural Club of the institution gets active participation of students from various courses in cultural, regional and communal activities which results in enhancement of the personal skills and experiences like confidence, self-presentation; teamwork and collaboration, time management, organizational skills, self-awareness, self-discipline, open-mindedness to move beyond boundaries and experiment with different ideas, communication skills, the ability to cope with criticism and learn from them resulting in a whole new developed, changed and an improved person. This also establishes a positive interaction among people from different racial and cultural backgrounds. Throughout the year different events are celebrated by students with guidance of faculty and staff in order to promote cultural diversity among students.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Activity-based learning for all courses e.g. moot courts, Art integrated learning, etc.: activity-based learning refers to a teaching methodology where the subject matter is delivered through various activities that make learning more interesting and engaging.Keeping this in view, the institution commenced activity-based learning across all courses. For example, for law and related subjects, moot courts are organized which simulate a real court environment to give law students an opportunity to put their learning into practice. Similarly, for accounting and finance-related subjects, Art Integrated Learning is initiated, in which students prepare projects and demonstrate the topic visually.

2. Set up of Incubation Center MERI Startup Hub: The institute has also planned to boost the entrepreneurship culture among the students. Keeping this is view, the college launched its startup hub named, MERI Startup Hub headed by Dr. Anjali Nigam. The overall objective of the MERI StartupHub at MERI college is to establish practical application of knowledge to facilitate entrepreneurship. Post launch, the department has organized number of activities and programmes. This centre acts as a complete support system that provides hands-on experience in innovation and entrepreneurship. Every member is nurtured with the industry experts, management, and faculty.

File Description	Documents
Best practices in the Institutional website	**Nil**
Any other relevant information	**Nil**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institution has provided tremendous priority in introduction of live projects as a mandatory part of the curriculum across all courses as an outcome of learning beyond the classroom. Live projects help develop observation and comprehension skills in students. A Live Project Consists of hands-on Practical Training, Industry Exposure, Assignments, Tests and Mentorships & Networking with Industry People. Such a collaboration would not only help the students in bridging the learning gap between theoretical

knowledge and practical applications but also provide valuable insights with fresh perspectives to the organization and companies can leverage this opportunity to choose from the large talented pool on campus. The students actively worked in teams, and visited various organizations, shopping malls, flea markets, governmental offices, and finally came up with interesting observations and reports. The student team worked under faculty guidance, using knowledge they have gained in their programmes of study, to address the specific business problem. The results of the live projects were delivered by the students through reports and presentations. Students brought in fresh perspectives to business problems. The institution received overwhelming response from students, this gave them a sense of responsibility and accountability as well.

Part B
CURRICULAR ASPECTS
1.1 - Curricular Planning and Implementation
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

A strict academic schedule is adopted at MERI. The academic Calendar is prepared at the outset of every academic year and it is based on the one shared from the university. All academic related activities such as Seminars, conferences, workshops, guest lectures etc. are planned on semester wise basis. Apart from these academic activities, institute also conducts extracurricular activities such as club activities. At MERI various clubs such as e-cell, CSR club, Theatre club, music and dance club, fashion club, literary club etc. are there wherein students join as per their interests and inclinations. Every Saturday, club activities are organized that help the student break away from class room teaching routine and help them to develop psychomotor skills. Placement activities are conducted on monthly basis usually on Monday's or any other day of the week as per the availability of the facilitators. Accordingly, the classes scheduled for theday, are either postponed or preponed as per the contingency situation. The academic Calendar has the entire details of the proposed academic semester, to ensure the smooth conduct of all academic activities such as classes, events and other curriculum related activities, the entire academic calendar is put on the shared platform, wherein all the stakeholders have access to it.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institute strictly adheres to its academic calendar for the conduct of CIE. At Institution level, major reforms in continuous internal evaluation are: Introduction of presentations/cases analysis/ review articles/question-answer based assignments/ projects by the students of MBA Programme in

place of one of the Internal test out of two tests has been initiated by the Institution. Each faculty member ensures that the tasks align with course outcomes and lead to skill enhancement. Introduction of Project-based learning as part of NUES in two of the semesters. The project are assigned for learning beyond curriculum. Introduction of allotment of Faculty Guides to each student for improvements in reports/ dissertation. Students regularly meet the Faculty for necessary inputs. Introduction of Recruiters feedback of student performance during summer training on a specified proforma. The feedback is given due weightage for evaluating student performance. • Introduction of Faculty visit and interaction with the corporate recruiters regarding student feedback during student internship and emphasis on genuine feedback on the proforma.Internal evaluation of summer training by faculty through student presentation of the report.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://management.meri.edu.in/comprehensive-continuous-internal-evaluation-system/

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

5

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

20

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1419

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

the curriculum effectively integrates cross-cutting issues relevant to gender, environment and sustainability, human values and professional ethics and leads to a strong value-based holistic development of students. Various activities are organized throughout the year as part of the curriculum that help in this endeavor. 1. Gender Sensitivity: Gender related courses are an integral component of various programmes. Students are sensitized and encouraged to work towards gender equity from a cross-cultural perspective. Free counseling services are provided through a Counseling Cell. Gender sensitization camps are organized in slums and rural areas of Delhi district that include, women's rights, human rights, child rights, gender justice and gender equality. Compulsory core courses along with the wide range of community outreach programmes that include health and hygiene camps, hole-in-the-wall and village adoption, enable exposure to real life situations. DEI annually organizes seminars, conferences, guest lectures, exhibitions, street plays and literary activities that help in gender sensitization. 2. Environment and Sustainability: DEIs strong community orientated work culture is based on the Sigma-Six Q sustainable way of life, that involves integration of water quality, air quality, education and healthcare, agriculture and dairy practices, innovation and human values.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

18

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

217

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	https://management.meri.edu.in/feedback-system-2/
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://management.meri.edu.in/feedback-system-2/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

570

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

67

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the learning levels of the students, after admission . Academic performance subject wise in earlier courses taken by admitted students is analysed to identify slow and advance learners. Further,their capability is reviewed during mid term exams/class assignments/ mentorship sessions/ participation in activities etc. and course correction is undertaken Strategies/ programs for the advanced Learners: *Advanced learners are encouraged to undertake value added certifications programs for advance learning like – Digital Marketing, IoT, Artificial Intelligence, Online brand reputation, Google adwords, Cyber Security,Creative and lateral thinking, Business Intelligence, Python, Big Data Hadoop etc.organised in the institute. They are also encouraged to enroll to courses on higher learning at various platform like – course era , EdX etc . *Advanced learners are encouraged to take up projects including industry based live projects . Such projects were undertaken at Cargill India, Google etc. Flipped and blended learning: Students are exposed to self- blended learning on advance topics . It is about applying learning and increasing the student/teacher interaction in the classroom. In this students instead of learning about a advance topic in class, use digital information , for example, watching short videos on a specific topic at home. They develop the content on the topic which is then explored and discussed in more detail in the classroom. This devlops critical analytical skill among students.

File Description	Documents
Paste link for additional information	https://meri.edu.in/
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1386	71

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Experiential Learning Methodologies : Students are exposed to: Experiential Learning: Creative thinking exercise with limited resources through De Bono six hats Industrial visits Live Projects Internships Workshops Membership of students to various clubs/committees including Entrepreneurship cell, and CSR club which organizes activities every week which involve experiential learning, participative learning and problem solving methodologies.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://meri.edu.in/

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

MERI encourages that all faculty members to keep abreast with fast changing teaching-learning technologies. It ensures faculty training and exposure to the global learning environment tools to prepare faculty for technology enabled learning environment. It adopts multiple approaches to deliver education through state of the art technology tools. Smart Interactive Boards Projectors ipads Printers Scanners Digital Cameras Microphones Photocopier Desktops Laptops Smart TV Security cameras CDs/DVDs/Pen drives WiFi Lan Business analytics, Predictive Modeling tools like R, SPSS, Mendley, python etc. Corel draw Softwares for Video editing ICT e-Resources like Delnet , e –journals , e books , databases, e Database on list of various e courses developed through popular platforms like Course era, EdX etc. Tele Conferencing facilties and tool like Skype Educational Engagement and connecting ICT

tool like trello.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

71

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

71

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

71

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

9

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

MERI has in place an elaborate documented mechanism for redressal of student grievances regarding examination which is informed to students during orientation. Under this mechanism, if a student feels dissatisfied with the evaluation of his/her answer book then he/she can put up his/her grievance to concerned Faculty. If dissatisfaction stll remains then he/she can put it to HoD who if required may put it to the grievance committee. The student must specify clearly - question-wise - his/her justification for revaluation. The application for Redressal of Grievance can be made online through mail or in writing to the Faculty /Mentor/ members of grievance committee. The Committee investigates the matter with personal hearing if required The Committee may get the answer books re-evaluated through another faculty or external examiner if required. The Committees ensures that the grievance is resolved

File Description	Documents
Any additional information	View File
Link for additional information	https://meri.edu.in/

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

MERI has in place an elaborate documented mechanism for redressal of student grievances regarding examination which is informed to students during orientation. Under this mechanism, if a student feels dissatisfied with the evaluation of his/her answer book then he/she can put up his/her grievance to concerned Faculty. If dissatisfaction stll remains then he/she can put it to HoD who if required may put it to the grievance committee. The student must specify clearly – question-wise – his/her justification for revaluation. The application for Redressal of Grievance can be made online through mail or in writing to the Faculty /Mentor/members of grievance committee. The Committee investigates the matter with personal hearing if required The Committee may get the answer books re-evaluated through another faculty or external examiner if required. The Committees ensures that the grievance is resolved within a week .

File Description	Documents
Any additional information	View File
Link for additional information	https://meri.edu.in/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Program Outcome (Management) The Program outcomes are as follows: PO1. Apply knowledge of management theories and practices to solve business problems. PO2. Foster analytical and critical thinking abilities for data- based decision making. PO3. Ability to develop Value based Leadership ability. PO4. Ability to understand, analyze and communicate global, economic, legal, and ethical aspects of business. PO5. Ability to lead themselves and others in the achievement of organizational goals, contributing effectively to a team

environment. PO6.Ability to conduct research

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://meri.edu.in/meri/course-outcome-
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Attainment Of COs CO Attainment level is measured in terms of student performance in internal assessments(Based on midterm test, assignments, projects, cases and presentations etc. as mapped with the CO) with respect to the Course Outcomes of a course in addition to the performance in the University examination. Measuring Course Outcomes attained through University Examinations and Internal Assesment Attainment Level 1: 60% students scoring more than 60% marks out of the relevant maximum marks. Attainment Level 2: 70% students scoring more than 60% marks out of the relevant maximum marks. Attainment Level 3: 80% students scoring more than 60% marks out of the relevant maximum marks.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://meri.edu.in/meri/comprehensive-continuous-internal-evaluation-system/

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1562

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://meri.edu.in/meri/result/

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://meri.edu.in/meri/feedback-system-2/

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

03

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

MERI provides conducive environment for research and technology driven innovations. The key constituents of the ecosystem for innovations are Technology, Research, Innovation and Industry. Each one of the above acts as a feeder to the next and creates a ripple effect on building innovative products.

College has also taken initiative steps towards developing ecosystem for innovations and knowledge sharing methods.

1. The faculty members are empowered to take up research activities utilizing the inherent skills.
2. The Research and Development Cell of our institution motivates the student and faculty members.
3. Start-up hub helps students to take their new and innovative ideas forward.
4. Faculty members extends scopes to explore their new ideas

   in the field of research and development.
   5. It also helps to create research culture among faculty members and students. The students and faculty are availing the facilities within the campus to carry out their research activities such as, Wi-Fi throughout the campus, Internet facility of 35 Mbps is available to students and staff.
   6. Computing facility is available and adequate licensed software's are also available. Well-furnished Seminar/Auditorium halls with a seating capacity of over 200-500 audience are available to conduct seminar/workshop, guest lectures, and discussion on technical paper/project presentations, cultural and screening of informative educational movies.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://meri.edu.in/meri/mca-research-work/

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

20

File Description	Documents
Report of the event	[View File](#)
Any additional information	[View File](#)
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

03

File Description	Documents
URL to the research page on HEI website	https://meri.edu.in/meri/mca-research-work/
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

10

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

04

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

A guest lecture on Positive psychology: The science of happiness an online lecture on Health & Happiness an online competition titled Tribute to Women on the occasion of International Women's Day Online contest titled Yoga for Healthy Living Ad Making Competition Online training session on Holistic Wellness Program Online quiz based on Environment Sensitization Pledge taken by the faculty members at MERI.These activities have a positive impact on students and they developed student community relationships, leaderships skills, and self- confidence of students. It also helped in cultivating the hidden personality of students and creating awareness among students. It nurtures holistic development and module integrated personalities. It also facilities social sensitisation among students.

File Description	Documents
Paste link for additional information	https://meri.edu.in/meri/meri-college-csr-club-2/
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red

Cross/ YRC etc., during the year

13

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

515

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

2

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

03

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institute has excellent infrastructure for teaching -learning well supported with latest technology .The available area is almost double the statutory requirement. *Adequate number of classrooms with total area 750 sqm and tutorial rooms with total area 150 sqm are available to meet the curriculum requirement . *All rooms are air conditioned and IT enabled with internet connectivity . Three Computer Labs/ centre with total area 498 sqm equipped with 155 PCs with latest hardware and softwares. *Audio- video lab with latest equipments Library and reading room with total area 325 sqm stocked with more than 27000 books, e – books, journals , e journals , electronic databases , magazines etc. *Library also has Institutional

membership of British Council Library (BCL), American Library Center (ALC) and Developing Library Network (DELNET).

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://meri.edu.in/meri/our-campus/infratructure/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

*One air-conditioned Board Room is available for conducting meetings of cultural teams. *One air-conditioned Auditorium with a seating capacity of 250 people for conducting cultural events. It is equipped with a computer, internet connectivity and audio-visual facilities. *An open amphitheatre with a capacity of 50 seating is available for cultural activities and public speaking Rooms for clubs activities Cafeteria – One cafeteria with a seating capacity of 50 is

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://meri.edu.in/meri/our-campus/infratructure/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

25

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://meri.edu.in/meri/our-campus/infratructure/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

2807259

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library also has Institutional membership of Developing Library Network (DELNET) ,British Council Library (BCL) and American Library Center (ALC) Library is fully automated and computerized .All the books are bar coded and are available thru access cards, Library facility for reservation of books thru Internet is available. The institute has its in house developed library management software, which is extensively used in management of library like tracking books, tracking availability, details like publisher, author, issue etc.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://meri.myclassboard.com/Home/Library

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

104280

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

50

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Details of IT infrastructure is provided below: No. of Computer Labs- 3 No. of PCs-232

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://meri.edu.in/meri/naac-2/

4.3.2 - Number of Computers

232

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1,61,04,856

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Yes, There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc The institute has well defined rules and procedures for maintaining and utilizing physical, academic and support facilities as per 'The Policy for maintaining and utilizing facilities" The policy is made available on website

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://meri.edu.in/meri/wp-content/uploads/2022/06/policy-and-procedure.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

65

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	[View File](#)
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

65

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to Institutional website	https://meri.edu.in/meri/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

76

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

112

File Description	Documents
Any additional information	[View File](#)
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File](#)

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	[View File](#)
Upload any additional information	[View File](#)
Details of student grievances including sexual harassment and ragging cases	[View File](#)

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

210

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

56

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

8

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

N/A

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at uni versity/state/national/internatio nal level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

MERI provides holistic learning experience to develop managerial capabilities of its students. It has well defined processes and norms in place to help students develop their leadership and decision making skills. It encourages students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms. MERI has a plethora of committees and clubs dedicated to provide the students with means to express their talents. The committees/ clubs have a well-established process of identifying student membership. The students as members to committees/ clubs manage certain day to day processes and organize activities under the guidance of faculty in charge. Various committees/ clubs which facilitate students' representation and engagement in various administrative, co-curricular and extracurricular activities are as follows: Anti Ragging Committee, Sexual Harassment Committee, Grievance Redressal Committee, Placement Committee, Corporate Social responsibility Club, Student Welfare Committee, Institutional Innovation Cell, Canteen Committee, Entrepreneurship Club, Cultural Committee, Sports Committee, Photography Club, Music and Dance Club, Literary Club. Students

under the guidance of Faculty, manage affairs of these bodies.Further, Class representatives are appointed each year. They act as a bridge between the students and management. Student provide inputs for improvement of various academic processes. Students also represent various student bodies that are formed to organize various Conferences/ Seminars/ Workshops, Annual Fest etc.

File Description	Documents
Paste link for additional information	https://meri.edu.in/meri/committees/
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

12

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association provides an interface for establishing a link between the alumni, staff, and students of the institute. MERI alumni are currently working at various positions all over the globe and proving their mettle in all spheres of management. The Alumni Association Contribution through various means:- 1. Alumni Interaction: Alumni of MERI give inputs to aspiringgraduates. They are invited as resource persons at

various events, guest lectures and panel discussions. They provide inputs and share their experiences regarding skills, recent technologies & trends in corporate world, application of knowledge and corporate working culture. We have Alumni Talk Series which is conducted twice in a week. 2. Placement & Career Guidance Assistance: Alumni are working in organizations at various capacities. They keep the faculties and the placement officer abreast about the available job opportunities. They assist and guide the students to crack the interviews. They also share their experience with the students and motivate them for their career development in various domains.

File Description	Documents
Paste link for additional information	https://meri.edu.in/meri/alumni/
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The mission of the institute statement defines the Institute's distinctive characteristics in terms of addressing the needs of the society, students, institute's value orientation, and vision for the future.

Vision: To excel in professional education and research to industry and society

Mission:

1. To create conducive environment where innovative ideas and research flourish
2. To optimize use of latest pedagogy for knowledge transfer

3. To transfer understanding of theoretical concepts into real life scenarios
4. To impart training to student to become professionally committed, ethical professionals and entrepreneurs.

Nature of Governance

The institute follows participative approach in all aspects. The Board of Governors (BoG) of the institute is responsible for superintendence, direction, and control of the Institute.The Director and HoDs are vested with administrative and financial powers to run the institute. The Director is responsible for formulation and implementation of all administrative policies for effective implementation of academic programs. The HoDs in addition to academic duties are responsible for ensuring discipline, report matters on the principle of management by exception to the Director and appraising performance of faculty and non-teaching. The faculty is also involved in decision-making through their participation as heads/members of various committees /cell/clubs which govern various activities in the institute.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Institute promotes participative management. For the proper functioning of the institute and promotion of participative management, the institute follows decentralized management operative process, wherein different committees have been framed by the management in the governance of the institute. Essence of all decisions lies in the involvement of each & every stakeholder. Such decentralized and participative management leads to a situation of harmony and congenial atmosphere in the institute which enables faculty, staff and students to voice their opinions and suggestions including constructive criticism in day-to-day functioning of the institute.

All academic and administrative activities are decentralized

and operational management decisions are taken based on discussion and deliberations in Director's meetings with HoDs, Functional Head, department meetings of HoD with Faculty, and various committee meetings comprises of faculty/ staff & students.

The respective in-charges have been vested with financial powers in accordance to the budgeted amount approved by HOD and Director.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institute has a perspective plan for development. It is developed by Director & HoDs of various departments under the broad guidance of governing council. Apart from recommendation made by IQAC, the aspects to be included in the perspective plan is generally drawn inputs from recommendation of the various committee/clubs functional in the institute.

In line with the strategies framed in the previous years, the following plans have been effectively deployed:-

1. Conduct of First MDP: The institute has planned to conduct Management Development Programme for the industry professionals. The plan was successfully implemented. The E-Cell (Tarkash) of MERI college organized its first two day online MDP on 28th and 29th August 2021, on the topic, 'Contemporary Corporate Challenges', in association with IQAC, of the college.

2. Launch of MERI Startup Hub: The institute has also planned to boost the entrepreneurship culture among the students. Keeping this is view, the college launched its startup hub named, MERI Startup Hub headed by Dr. Anjali Nigam. The overall objective of the MERI StartupHub at MERI college is to establish practical application of knowledge to facilitate entrepreneurship. Post launch, the department has organized number of activities and programmes.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File]()
Paste link for additional information	https://meri.edu.in/meri/know-meri/
Upload any additional information	[View File]()

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

- **The Director and The Chief Finance Officer (CFO) reports the affairs of the institution to BoG.**
- **The Director is responsible for formulation and implementation of all administrative policies for effective implementation of academic programs .These powers include matters relating to faculty and non teaching staff .The Director, being the member secretary of the BoG, is responsible for bringing all key administrative issues to notice of BoG and is responsible for implementing the decisions thereof.**
- **The CFO is responsible for accounting and financial decisions and their reporting. The Accounts staff reports to the CFO/Director.**
- **The HoDS- Management, Journalism & Mass Communication, and IT report to the Director .The HoDs in addition to academic duties is responsible for maintaining proper discipline, report the matters on the principle of management by exception to Director and appraise performance of faculty and non-teaching staff for onward transmission to Director for final approval.**
- **Library and Lab staff reports to the Director. They are responsible for maintenance of Library and laboratory. The Administration staff reports to CFO/Director and is responsible for reception, cleanliness and other general functions in the institution.**
- **The Faculty reports to their respective heads.**

File Description	Documents
Paste link for additional information	https://meri.edu.in/meri/board-of-governors/
Link to Organogram of the institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The Institution recognizes all its employees as the most valuable resource and provides a encouraging and supportive working environment to all the staff which enables them to develop and optimize their full potential. Following are the welfare measures provided to the teaching and non-teaching staff:

- Leave for staff members casual leave, earned leaves, study leave, medical/sick leave, maternity leave/ paternity leave, duty leave (on duty), summer vacation etc.
- Internet and free Wi-Fi facilities are also available in campus for teaching & non-teaching staff.
- Faculty development programs for faculty members are organized on regular basis.

- **Expert Lecture Series are organized at regular intervals for both teaching and non-teaching staff.**
- **Financial assistance is provided to faculty members to participate in training programmes, Seminars, workshops, conferences and publication of research work.**
- **Automation of attendance and leave using biometric system.**
- **All the faculty members who upgrade their research work through quality publications during the academic year are honored by management and institute.**
- **Worker Engagement is a key perspective which helps to comprehend and portray, both subjectively and quantitatively, the nature of the connection between an association and its representatives.**
- **Conducive working environment is provided in the campus in the form of physical infrastructure.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

02

File Description	Documents
Upload any additional information	[View File](#)
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	[View File](#)

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

02

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

58

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The success of any educational institution depends on the

quality of its staff- both teaching and non-teaching that together they play a significant role and are the backbone of the institution. The institution strictly follows the UGC Regulations on Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education together with all amendments made therein from time to time, for its teaching and non-teaching staff.

The performance of each employee is assessed annually after completion of one year of service. The objective is not only to evaluate the performance as per benchmarks, but also to identify potential areas for improvement that can eventually lead to further progress and growth of the employee. The performance for non-teaching staff members are assessed under various parameters such as Conduct and Character, Departmental Abilities, Ability to do hard work, Discipline, Reliability, Relations with superiors, subordinates, colleagues, and students, efficient organization of documents and technical skills.

File Description	Documents
Paste link for additional information	https://docs.google.com/forms/d/1Z0cHi81i vuELoEPW_im9QTmuZjC2RXwJp6BsKp6-p1Q/edit? pli=1
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution has robust mechanisms for conducting internal and external audits annually to ensure compliance with financial regulations. Institutional accounts are prepared by the institution's accounting department and are further audited by auditors according to guidelines. The department will scrutinize the details of income and expenses, and an internal audit compliance report will be presented to the management by CFO. The university's accounts are regularly audited by certified chartered accountants in accordance with government regulations. An external audit is conducted once a year by an external agency. Questions in the screening process will be

processed immediately with supporting documentation within the prescribed time limit. Audit objections will be processed within a maximum of two months from the submission of the audit report.

The Institute has proven mechanisms for planning, budgeting, and appropriate use of resources. Budget planning activities are initiated at departmental level and all requirements are recorded. The budget is then submitted to his CFO through accounts department. The institution's budget includes expenses such as research, infrastructure, training & development, health & safety, stationery, hostel accommodation & food services, and other consumable charges. All these mechanisms reflect financial transparency and adherence to financial discipline at all levels.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	[View File](#)
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institute has a well-defined mechanism to monitor effective and efficient utilization of available financial resources for the development of the academic processes and

infrastructure.Each Head of the Department submits departmental budget to the Accounts Department. The faculty coordinators of various clubs and cells also submit the budget to the Accounts department. The consolidated institutional budget is then prepared by Accounts department every year taking into consideration various recurring and non-recurring expenditures. All the major financial decisions are taken by the CFO and Accounts department with discussion with BoG.

The institution practices optimum utilization of resources through following:-

- Adequate funds are allocated for effective teaching-learning practices that include Orientation Programmes, Workshops, Seminars, Conferences, Inter-disciplinary activities, Training sessions, Refresher Courses.
- The institution offers faculty members substantial grants for research and participation in various national,international conferences and workshops.
- The funds are also utilized through development and maintenance of infrastructure including labs, library, classrooms and information & technology.
- The institution also allocates funds for co-curricular and extra-curricular activities through various cells and clubs of the institution.
- The institution also allocates funds for assisting the students with incubation support and facilitates entrepreneurship.

File Description	Documents
Paste link for additional information	https://meri.edu.in/meri/know-meri/
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Institution has an Internal Quality Assurance Cell that persistently focuses on imparting quality education through flexible and innovative approaches. The IQAC discusses the matter of quality improvement with faculty members and suggestions are adopted by IQAC for improvement. The practices institutionalized as a result of IQAC initiatives are:-

1. MERI Startup Hub: The Government plans to empower Startup ventures to boost entrepreneurship, economic growth and employment across India through Startup India initiative.In order to facilitate this vision, IQAC recommended promoting technology innovation, start-ups and creation of Intellectual Properties. The institution has set up MERI Startup Hub with an overall objective to establish practical application of knowledge to facilitate entrepreneurship. Till date it has supported multiple startups and conducted number of expert sessions, workshops and events.

2. Interdisciplinary Value-Added Courses: Theseare the types of courses which developskills of students in multiple fields of their interest. Students can acquire computer sciences, journalism & mass communication, management, social sciences, professional skills, vocational skills, ethics, morals, and human values all at the same time through multidisciplinary and holistic learning. Thisaids in students' overall development and development of skills including dynamic learning, problem solving, critical thinking, logical development, and analytical learning.

File Description	Documents
Paste link for additional information	https://meri.edu.in/meri/iqac/
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC continuously reviews the teaching-learning process, operational methodology and learning outcomes. The teaching-learning processes are reviewed, and improvements implemented, based on the IQAC recommendations. Based on the reviews the following reforms are implemented:-

1. Smart Class Boards

In order to enhance the teaching-learning process, IQAC suggested usage of Smart Boards in all the classrooms. Accordingly, the institution has implemented this reform, and in classrooms all over the institution, Smart Boards are being installed. These collaborative boards also provide teachers

with an extraordinary opportunity to build a classroom atmosphere where students with varying learning types can learn. Visual learners are able to observe the whiteboard, while tactile learners can learn by touching the board. The touchscreen option allows teachers to run programs with the tap of their finger.

2.MERI Publications

Based on the recommendations of IQAC, the institution has launched bi-annual magazines in the field of HR, marketing and economics, meant for students to portray their interests in literary works under guidance of expert faculties. The magazines include student articles on current topics, industrial reviews, interview sessions, news session, salient developments, corporate cases, knowledgeable posters, and best specialized course that can improve students' skills.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Equality refers to the state of being equal; ensuring the same in case of human status, rights or opportunities and Gender equity refers to process of being fair to women & men, equal outcomes to men & women. It focuses on fairness and justice with regard to benefits & needs for men & women, girls & boys. Gender equitable education system helps in promoting prosper economic & social development. The notion of equality cannot just be dictated by numbers but a culture of equality between the genders needs to be developed and also awareness of evading the stereotypes must be ensured, so the cultural & theatre clubs performed play on women empowerment & gender equity. The institution has taken number of initiatives to drive gender equality like seminars (Gender Diversity), Mentoring sessions (sensitizing about the various aspects of equality), POSCO, gender equity promotion programmes. The institution explicit fairness in its regular practices as it is imperative to take forward the momentum of empowerment of girls & women.

File Description	Documents
Annual gender sensitization action plan	The institution has planned to start an NSS unit exclusively to encourage all the students, especially girl child to serve the society.
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	• The institute proudly celebrates International Women's Day every year. • The institute has zero tolerance for gender biases. Women faculty are promoted & nominated, based on their skills and abilities, as heads of the departments and conveners of various committees and discharging their duties efficiently. • Separate common rooms for both girls and boys are there in the institute. • The security system including security guards, CCTV operators regularly monitor the entire institution in order to ensure safety and security of all the students. 24-hour CCTV surveillance is maintained in the college. • For security of the girls in the college campus and to restrict unwanted entry, proper boundary wall with fencing have been constructed. Signboards have been placed outside girls hostel to ensure restricted entry. • The institution has special Counselling room for all the students. • There is a Discipline Committee in the institution to take care of safety and security of the students. It also keeps an eye on the working of all the employees as well as the activities of the students within the institution. The institution aims at zero tolerance against teasing/ragging with wide publicity which is maintained by the Discipline Committee. • The institution organizes seminars, workshops, counselling sessions and guest lectures to sensitize the students about the various aspects of gender equality.

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institution is conscious of generating less waste and recycling it through a proper mechanism. The institution practices Go Green Campus and Swachh Bharat Mission to achieve a high level of environmental sustainability. The CSR Club of the college regularly organises Swachhta campaigns in order to keep the campus clean.

Solid Waste Management: The waste, generated through routine activities in the institution, includes paper, glass, plastics, food, metal, etc. All the waste from campus is segregated at each floor and source. Solid and liquid waste is collected in separate bins which is cleaned everyday by housekeeping staff. The waste is disposed off through waste collecting movable vehicles and is taken to the dumping yard.

Liquid Waste Management: The liquid waste generated in institution includes sewage, hostel, canteen, laundry effluent waste. Such waste is treated through Sewage Treatment Plants. The treated water is used for lawn and gardening activities.

E-Waste Management: E-waste generated from electronic equipments like computers, printers, phones, photocopy machines memory chips etc. which cannot be reused or recycled is being disposed off centrally through government authorized vendors.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Institution provides an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities. Commemorative days like Women's day, International Yoga Day, World Hindi Day, Teacher's Day, National festivals along withregional festivals like Holi, Lohri, Diwali, etc. are celebrated in the institution. The Cultural Clubgets active participation of students from various courses in cultural, regional and communal activities which results in enhancement of the personal skills and experiences like confidence, self-presentation; teamwork, collaboration, time management, organizational skills, self-discipline, open-mindedness to move beyond boundaries and experiment with different ideas, and learn from them resulting inwhole new developed, changed and an improved person. This also establishes a positive interaction among people from different racial and cultural backgrounds. The institution also promotes harmony towards linguistic diversity through Literary Club. It offers opportunities to appreciate different types of language and literature, and increase linguistic skills. It enhances students' literary competencies and provides a conducive environment for extra-curricular activities and communication.The CSR club of the institution aims at imbibing the qualities of serving to the society. The club aims to create an inducive environment whereinstudentsembrace responsibilities to serve the community and the society.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<u>View File</u>
Any other relevant information	<u>View File</u>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution takes various initiatives to sensitize the students and employees about the values, rights, duties and responsibilities of citizens through various curricular and extra-curricular activities. The institute is having Code of

Conduct that is to be followed by both staff and students. The institute celebrates national festivals and conducts competitions and programmes on culture, tradition and values, in which students and employees actively participate and give their contributions. The festivals of all religions are celebrated in equity.

The institute also takes initiatives such as conducting awareness programmes, Guest lectures, campaigns, discussions and debates to sensitize the students and employees to the constitutional obligations. Various departments of the institute are actively involved in organizing activities for such purpose, namely, Blood donation camp, philanthropy, tree plantation drives, tribute to martyrs, health awareness. These events pose a long-lasting impact in the minds of the people and lead to continuous development.

The sensitization of students to constitutional obligations is also covered under the curriculum prescribed by University. The curriculum includes courses like Corporate Social Responsibility, Human Values and Ethics, gives awareness to students about constitutional obligations. The faculty periodically discusses in class about the framework of duties and rights of a citizen. The faculty also inspires students about the journey of life and importance of moral values.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	The institution celebrates National as well as regional festivals throughout the year. All the events of the institute starts with Saraswati Vandana followed by National anthem & Code of conduct.
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students,	A. All of the above

teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution celebrates and organizes national and international commemorative days like Republic Day, Independence Day, Gandhi Jayanti, Women's Day, International Yoga Day, World Hindi Day, Teacher's Day, along with many regional festivals like Holi, Lohri, Diwali, etc. Every year the Cultural Club of the institution gets active participation of students from various courses in cultural, regional and communal activities which results in enhancement of the personal skills and experiences like confidence, self-presentation; teamwork and collaboration, time management, organizational skills, self-awareness, self-discipline, open-mindedness to move beyond boundaries and experiment with different ideas, communication skills, the ability to cope with criticism and learn from them resulting in a whole new developed, changed and an improved person. This also establishes a positive interaction among people from different racial and cultural backgrounds. Throughout the year different events are celebrated by students with guidance of faculty and staff in order to promote cultural diversity among students.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	*View File*
Geo tagged photographs of some of the events	*View File*
Any other relevant information	*View File*

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Activity-based learning for all courses e.g. moot courts, Art integrated learning, etc.: activity-based learning refers to a teaching methodology where the subject matter is delivered through various activities that make learning more interesting and engaging.Keeping this in view, the institution commenced activity-based learning across all courses. For example, for law and related subjects, moot courts are organized which simulate a real court environment to give law students an opportunity to put their learning into practice. Similarly, for accounting and finance-related subjects, Art Integrated Learning is initiated, in which students prepare projects and demonstrate the topic visually.

2. Set up of Incubation Center MERI Startup Hub: The institute has also planned to boost the entrepreneurship culture among the students. Keeping this is view, the college launched its startup hub named, MERI Startup Hub headed by Dr. Anjali Nigam. The overall objective of the MERI StartupHub at MERI college is to establish practical application of knowledge to facilitate entrepreneurship. Post launch, the department has organized number of activities and programmes. This centre acts as a complete support system that provides hands-on experience in innovation and entrepreneurship. Every member is nurtured with the industry experts, management, and faculty.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institution has provided tremendous priority in introduction of live projects as a mandatory part of the curriculum across all courses as an outcome of learning beyond the classroom. Live projects help develop observation and comprehension skills in students. A Live Project Consists of hands-on Practical Training, Industry Exposure, Assignments, Tests and Mentorships & Networking with Industry People. Such a collaboration would not only help the students in bridging the learning gap between theoretical knowledge and practical applications but also provide valuable insights with fresh perspectives to the organization and companies can leverage this opportunity to choose from the large talented pool on campus. The students actively worked in teams, and visited various organizations, shopping malls, flea markets, governmental offices, and finally came up with interesting observations and reports. The student team worked under faculty guidance, using knowledge they have gained in their programmes of study, to address the specific business problem. The results of the live projects were delivered by the students through reports and presentations. Students brought in fresh perspectives to business problems. The institution received overwhelming response from students, this gave them a sense of responsibility and accountability as well.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. Holistic Development of students: Holistic Development is the building blocks of students' career. The institution aims to enhance overall development of among students through practical orientation, workshops, seminars, industry talks, career counselling sessions and group discussions.

2. Parent Engagement: Parents can be a positive element in higher education when they understand the student experience and are aware of the resources available on campus. They can support the institution's goals for

student development. The institution aims to develop parent engagement in the next academic year.

3. Outcome Based Learning: The institution aims not only on academic learning, but also on outcome-based learning, that focuses on results rather than learning processes. It is a student-centric teaching and learning methodology in which the course delivery, assessment are planned to achieve stated objectives and outcomes. It focuses on measuring student performance i.e. outcomes at different levels.

4. Industry-Academia Collaboration: The institution's plan is focused on promoting industry-academia linkages so that the output of academia improves in quality and industry benefits from a steady supply of high-calibre human resource. The objective is to focus on key areas such as early childhood education, capacity building of teachers, holistic learning, mental health, technology, assessments, industry-academia partnerships, future skills, employability, commercialisation of research and entrepreneurship.