



# Guru Gobind Singh Indraprastha University

Sector-16C, Dwarka, New Delhi-110078

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## EXAMINATION DIVISION (RESULT-III BRANCH)

### Application for Grace marks under the “Regulation of Grace Marks”

Date .....

Name of Student : .....  
Enrollment No. : .....  
Institute Name : .....  
Contact no. : .....  
Email ID : .....

To,  
The Controller of Examination,  
GGSIU University,  
Sector 16-C, Dwarka  
New Delhi - 110078

Sir/Madam,

I hereby solemnly state that I have not been successful in the University Examinations of **BBA (G) / BBA (B&I) / BBA (CAM) / BBA (TTM) / BBA (MOM) / BCOM(H) / MBA / MBA (IB) / MBA (SEM) Programme (Please tick)** in the stipulated time of “n” years for the award of the degree and have completed the span of **N year /N+1 year /N+2 year (Please tick)**. I hereby request you to award me grace marks as per the Regulations of Grace marks of the University in the following papers:

S.No.	Semester	Paper ID	Paper Name	Highest marks obtained in all attempts (Regular/ Reappear)			Examination held	Grace mark required
				Int.	Ext.	Total		

It is also stated that after award of grace marks, I will be able to earn minimum number of credits prescribed for being eligible for the award of above degree.

Signature of Applicant

#### Note: List of document enclosed:-

1. Photocopies of All Semester Marksheets/Result in sequence of passing the paper/semester.
2. Format for dropping of paper for issuance of Consolidated Marksheet and Provisional Certificate

Forwarded by Dean/Director/Principal  
With Signature Seal and Date