Process Flow For Reporting

Step 1– Filling up the Application Form

(available at https://meri.edu.in/meri/ –> Admissions –> Online Admission form 2023)

 or click

https://corp25.myclassboard.com/ApplicationForm_ProfessionalCollege/2B448FDC-1F5B-4C37-BB11-3F0763A2EFEF/1/0

Step 1 (a) Collect Print out of the above form from Library.

Step 1 (b) Payment of fee

Online Mode: Through link sent on your email ID

After fee payment, collect the fee receipt from Accounts Desk (auditorium in basement)

Step 2- Preparation of document file (two sets as per the sequence mentioned) at filling desk (round tables)

- For printout of documents/e-FIR of Admit Card move to Computer Lab at Ground Floor.

Step 3– Get your documents verified at the verification desk of Respective course.

Step 3(b) Enclosed copy of fee receipt to document file and get it verified at verification desk.

Step 4– Submit the file for Final reporting at university portal in Library & collect the reporting slip.

Step 5– Showing the reporting slip for the final confirmation at verification desk.

*Note: Reporting will be completed after collection of reporting slip from library at the verification Desk.

No students should leave without collection of reporting slip.