MANDATORY DISCLOSURE

1.	AICTE File No.	North-West/1-36496340100/2023/EOA
2.	Name of the Institution	MANAGEMENT EDUCATION & RESEARCH INSTITUTE
	Address of the Institution	52-55, Institution Area, Janak Puri, New Delhi
	City & Pin Code	110058
	State/UT	Delhi
	Longitude & Latitude	
	Phone number with STD Code	28522201 – 03
	FAX number with STD Code	
	Office hours at the Institution	9:00 AM to 5:00 PM
	Academic hours at the Institution	9:30 AM to 3:30 PM
	Email	meribs@meri.edu.in
	Website	www.meri.edu.in/meri
	Nearest Railway Station (dist in Km)	Delhi Cantt (1.6 Km)
	Nearest Airport (dist in Km)	IGI, New Delhi (15 Km)
3.	Type Of Institution	Private-Self Financed
	Category (1) of the Institution	Co-Ed
4.	Name of the organization running the Institution	Triveni Educational and Social Welfare Society, New Delhi
	Type of the organization	Trust
	Registered with	Sub-Registrar, Delhi
	Registration date	25/06/1987
	Website of the Organization	wwwmeri.edu.in
5.	Name of the affiliating University/ Board	GGSIPU
	Address	New Delhi
	Website	www.ipu.ac.in
	Latest affiliation period	2023-24
6.	Name of the Principal/ Director	Prof. Lalit Aggarwal
	Exact Designation	Director
	Phone number with STD Code	9811155392
	FAX number with STD Code	
	Email	meribs@meri.edu.in
	Highest Degree	Doctorate
	Field of Specialization	M-Tech, PGDPM
7.	Governing Board Members	Annexure – I
	Frequency of meetings & date of Last meeting	In normal course board meeting held every six months and date of last meeting is 6th June, 2023

8. Academic Advisory Body
    Frequency of meetings &
    Date of last meetings

    Academic Advisory Body meetings conducted every
    three month & date of last meeting is 17th August, 2023

9. Organizational Chart

    https://meri.edu.in/meri/wp-content/uploads/2023/05/organisation-chart.pdf

10. Students feedback mechanism on
    Institutional Governance/faculty
    Performance

    Regular feedback by students on printed formats for:
    * Faculty performance
    * Faculty performance is collected and action planned accordingly

11. Grievance redressal mechanism
    For faculty, staff and students

    * Personal meeting: Faculty members/ Students can straight way go
    & meet to their Assistant Deans. HOD to get the problems
    Pertaining to their studies lectures/ laboratory/ practical solves.

    - In case some point remains unresolved HOD along with the grieved individual can approach Dean who in most of the case l will be able to solve the problems.
    - If some problems pertain to policy/facility in adequacy. Dean along with HOD can approach Director/ Principal & get the problem resolved.
    - In addition to the above administrative set up. Students/faculty can contact in person/ on e-mail to the authorities & get their grievance redressed.
    - In library one register is kept where students can write the name of book which was not available to him. These books are procured from the market within a week.

12. Level / Approved Seats

    UG

    BBA- I Shift – 180, BBA – II Shift - 120,

    B.COM(H) – 60

    BA(JMC) – I Shift – 120, BA(JMC) – II Shift - 120,

    BCA –40

    PG

    MBA- I Shift – 120, MBA - II Shift - 120