

MANDATORY DISCLOSURE

1. AICTE File No.	North-West/1-44639892925/2025/EOA
2. Name of the Institution	MANAGEMENT EDUCATION & RESEARCH INSTITUTE
Address of the Institution	52-55, Institution Area, Janak Puri, New Delhi
City & Pin Code	110058
State/UT	Delhi
Longitude & Latitude	
Phone number with STD Code	28522201 – 03
FAX number with STD Code	
Office hours at the Institution	9:00 AM to 5:00 PM
Academic hours at the Institution	9:30 AM to 3:30 PM
Email	meribs@meri.edu.in
Website	www.meri.edu.in/meri
Nearest Railway Station (dist in Km)	Delhi Cantt (1.6 Km)
Nearest Airport (dist in Km)	IGI, New Delhi (15 Km)
3. Type Of Institution	Private-Self Financed
Category (1) of the Institution	Co-Ed
4. Name of the organization running the Institution	Triveni Educational and Social Welfare Society, New Delhi
Type of the organization	Trust
Registered with	Sub-Registrar, Delhi
Registration date	25/06/1987
Website of the Organization	wwwmeri.edu.in
5. Name of the affiliating University/ Board	GGSIU
Address	New Delhi
Website	www.ipu.ac.in
Latest affiliation period	2024-25
6. Name of the Principal/ Director	Prof. Lalit Aggarwal
Exact Designation	Director
Phone number with STD Code	9811155392
FAX number with STD Code	
Email	meribs@meri.edu.in
Highest Degree	Doctorate
Field of Specialization	M-Tech, PGDPM
7. Governing Board Members	Annexure – I
Frequency of meetings & date of Last meeting	In normal course board meeting held every six months and date of last meeting is 12 th June, 2025

8. Academic Advisory Body
Frequency of meetings &
Date of last meetings

Academic Advisory Body meetings conducted every
three month & date of last meeting is 7th August, 2025

9. Organizational Chart

<https://meri.edu.in/meri/wp-content/uploads/2023/05/organisation-chart.pdf>

10. Students feedback mechanism on
Institutional Governance/faculty
Performance

Regular feedback by students on printed formats for:

- * Faculty performance
- * Faculty performance is collected and action planned accordingly

11. Grievance redressal mechanism
For faculty, staff and students

* Personal meeting: Faculty members/ Students can straight way go
& meet to their mentor to get the problems
pertaining to their studies lectures/ laboratory etc. resolved.

- In case some point remains unresolved HOD along with the
grieved individual can approach Dean who in most of the case I
will be able to solve the problems.
- If some problems pertain to policy/facility in adequacy. Dean
along with HOD can approach Director/ Principal & get the
problem resolved.
- In addition to the above administrative set up. Students/faculty
can contact in person/ on e-mail to the authorities & get their
grievance redressed.
- In library one register is kept where students can write the name
of book which was not available to him. These books are
procured from the market within a week.
- A complaint register is maintained in the admin department
where students can submit their grievances, which are resolved
within a week.
- Students can approach the Counsellor for personal counseling.

2. Level / Approved Seats

UG

BBA- I Shift – 180, BBA – II Shift - 120,

B.COM(H) – 60

BA(JMC) – I Shift – 60, BA(JMC) – II Shift -60,

BCA – I Shift – 60, BCA – II Shift - 60

PG

MBA- I Shift – 120, MBA - II Shift - 60