



MANAGEMENT EDUCATION & RESEARCH INSTITUTE

(Affiliated to G.G.S. Indraprastha University, Recognised by N.C.T.E. & Approved by A.I.C.T.E., Ministry of HRD, Govt. of India)

52-55, INSTITUTIONAL AREA, JANAKPURI, NEW DELHI – 110058

PHONES : 011-28522201, 28522202, 28522203 FAX : 011-28522204

E-MAIL : meribs@meri.edu.in Website : www.meri.edu.in

Effective curriculum planning

The institution has adopted a curriculum framework provided by GGSIPU (Guru Gobind Singh Indraprastha University) while proactively embracing academic flexibility. This approach ensures that the institution can maintain a strong foundation while also adapting to the evolving needs and aspirations of its students. MERI meticulously develops its institutional calendar in accordance with the university's proposed Academic Calendar (AC). This comprehensive calendar encompasses a wide range of elements, including the planning of events, activities, class tests, holidays, and semester-end examinations, all structured within a semester-based system.

The process of creating the academic calendar is initiated before the commencement of each semester, with the Dean collaborating closely with Heads of Departments (HoDs). This collaboration ensures that the calendar takes into account the total number of available teaching days and adheres to the minimum teaching hours mandated by University regulations.

To support effective teaching, the institution prepares a detailed compendium of lesson plans. This compendium covers all theory and practical subjects across all semesters within a particular program. It provides comprehensive information, including unit-wise topics, subtopics, allocated teaching hours, recommended

reference materials, incorporated enrichments, chosen teaching methodologies for specific topics, and schedules for related assignments.

To promote transparency and accessibility, the Institutional Academic Calendar, Lesson Plans, and Datasheets for internal examinations (both Theory and Practical)



MANAGEMENT EDUCATION & RESEARCH INSTITUTE

(Affiliated to G.G.S. Indraprastha University, Recognised by N.C.T.E. & Approved by A.I.C.T.E., Ministry of HRD, Govt. of India)

52-55, INSTITUTIONAL AREA, JANAKPURI, NEW DELHI – 110058

PHONES : 011-28522201, 28522202, 28522203 FAX : 011-28522204

E-MAIL : meribs@meri.edu.in Website : www.meri.edu.in

are made readily available through multiple communication channels. These include the dean mail Id, notice boards, as well as distribution to Heads of Departments (HoDs), Program Coordinators, Class Mentors, students, and faculty members. Furthermore, class timetables are meticulously crafted to align with the Academic Calendar, ensuring that teaching and learning activities, internal examinations, Project Viva assessments, and End Term Examinations are scheduled according to the pre-established framework.

In addition to this, the institution places great importance on the conduct of continuous internal assessments. These assessments serve as a cornerstone of the educational process, enabling faculty to gauge student progress, identify areas of improvement, and provide timely feedback. By consistently evaluating student performance, the exami ensures that learning outcomes are met and that students are adequately prepared for their academic and professional journeys. Continuous internal assessment is done by taking assignments, conducting quiz, presentation and mid-term examinations. Assignments and mid -term exam specifically designed with analytical and practical implication based questions and case study so that students analytical skills can be evaluated.