

2. Status of Teachers' Availability

As per statutory body (UGC, AICTE, BCI, NCTE, COA, RCI, NMC, AYUSH, etc.) norms or to be assessed for UG as 1:20, PG as 1:15.

2(a)	Total No. of Students							
	In UG	:	1291					
	In PG	:	132					
2(b)	Number of Regular*Teachers							
	In UG	:	66					
	In PG	:	15					
	In UG and PG	:	81					
	Total	:	81					
	Teachers' Ratio							
	S. No.	Programme(s) and duration (in Years)	Sanctioned Intake x duration of the programme = total students (a)	No. of Required Teachers(b)	No. of Regular*Teachers Available			Student-Teacher Ratio (a/(c+d))
					Assistant Professor (Jr. Faculty) (c)	Associate Professor +Professors (Sr. Faculty) (d)	Cadre Ratio (d:c)	
	1.	MBA - I	240	12	8	4	0.5	20
	2.	MBA - II	120	3	2	1	0.5	20
	3.	BBA - I	540	27	17	8	0.47	21.6
	4.	BBA - II	360	9	6	3	0.5	20
	5.	BA(JMC) - I	180	9	6	3	0.5	20
6.	BA(JMC) - II	180	5	0	0	0	0	
7.	B.COM(H)	180	9	6	3	0.5	20	
8.	BCA - I	180	9	6	3	0.5	20	
9.	BCA - II	180	5	3	2	0.66	20	
Total			88	54	27			
Marks (Max.Marks:115)								
*Teacher who stayed for 90% of the time in a year. Marks be awarded proportionate to the status of the faculty, for Required vs. Available. Visiting / Adjunct Faculty shall be counted as per the norms. List of faculty should be uploaded on website under mandatory disclosures. If Student-Teacher Ratio is as per statutory body, Give full 65 marks, else give proportionate marks and if less than 50% give 0 marks. If cadre ratio is as per statutory body, give full 50 marks, else give proportionate marks.								

24th August, 2026**NOTICE****Reg. : Student Grievance Redressal Committee**

As per University Grants Commission (Redressal of Grievances of Students) Regulations, 2023, dt. 11th April, 2023, a Student Grievance Redressal Committee is constituted to address the grievances of students for the Academic Years 2025-26. The members of the reconstituted committee are as under:

Sr. No.	Name of the Member	Designation	E-mail address
1	Prof. Lalit Aggrawal	Chairperson	vp@meri.edu.in
2	Prof. (Dr.) Deepshikha Kalra	Committee Head	deanmeri@gmail.com
3	Dr. Ritu Aggarwal	Member	rituaggarwal@meri.edu.in
4	Dr. Sumit Chauhan	Member	sumit.chauhan@meri.edu.in
5	Dr. S.K. Pandey	Member	shashi.pandey@meri.edu.in
6	Dr. Sarita Yadav	Member	sarita.yadav@meri.edu.in
7	Ms. Jagriti Kawatra (MBA)	Special Invitee	jagritikawatra@gmail.com

The committee will adhere to guidelines as promulgated by UGC dated 11th April, 2023. All Grievances registered are to be disposed off within 15 days.

Prof. Lalit Aggarwal
Director



- CC. 1. All Notice Boards of MERI
2. Website
3. All Faculty Members

Grievance Redressal Committee

Procedure for Seeking Redressal of Complaint

24th August, 2026

1. The aggrieved student or person seeking redressal of grievance may submit an application to the committee head.
2. On receipt of an application the committee head shall inform the Committee Chairman and shall immediately provide a copy to the Chairman for furnishing its reply within seven days
3. The Committee Chairman shall fix a date for hearing the complaint which shall be communicated to the institute and the aggrieved person either in writing or electronically, as may be feasible.
4. An aggrieved person may appear either in person or represented by such person as may be authorised to present his case.
5. The Committee Chairman shall be guided by principles of natural justice whilst hearing the grievance.
6. The Committee Chairman shall ensure disposal of every application within one month of receipt for speedy redressal of grievance.
7. The institute's staff shall be expected to co-operate with the Committee Chairman in redress of grievances and failure to do so may be reported by the Committee Chairman.
8. On the conclusion of proceedings, the Committee Chairman shall pass such order, with reasons for such order, as may be deemed fit to redress the grievance and provide such relief as may be desirable to the affected party at issue.
9. Every order under clause (8), under the signature of the Committee Chairman shall be provided to the aggrieved person and the university and AICTE shall be placed on the website of institute.
10. The institute shall comply with the order of the Committee Chairman.
11. A complaint shall be filed by the aggrieved student, his/her parent or with a special permission from the Committee Chairman, by any other person.
12. In case of any false/frivolous complaint, the Committee Chairman may order appropriate action against the complainant.

13. The principles and procedures outlined above shall apply to the working of the Grievance Redressal Committee in the Institute except.

- a) In case of lack of unanimity, the Grievance Committee shall take decisions by majority;
- b) The Grievance Committee shall communicate its decisions within ten days of receipt of complaint.

14. The Institute shall provide detailed information regarding provisions of grievance redressal mechanism, Committee Chairman and the duties and rights of students in their prospectus prominently.

Prof. Lalit Aggarwal
Director



Nominations for Grievance Redressal committee

* Indicates required question

1. Name *

2. Course *

Mark only one oval.

- ☐ MBA
- ☐ BBA
- ☐ BCOM(H)
- ☐ BAJMC
- ☐ BCA

3. Section

Mark only one oval.

- ☐ A
- ☐ B
- ☐ C
- ☐ D
- ☐ E

4. Semester *

Mark only one oval.

☐ II☐ IV☐ Vi

5. Write in brief why you want to be the member of grievance redressal committee(up to 100 words) *

6. Any other Committee you are part of

Mark only one oval.

☐ Disaster Management☐ Anti ragging Committee☐ Students Welfare☐ SC& ST committee

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Google Forms



Dean MERI <deanmeri@meri.edu.in>

Fwd: Complaint received from BCA Student from MERI by the office of the Proctor, GGSIP University regarding bullying and physical assault.

MERI COLLEGE <meribs@meri.edu.in>

Thu, Sep 29, 2022 at 12:05 PM

To: Dr Deepshikha Kalra <deepshikha.kalra@meri.edu.in>, Dr Sumit Chauhan <sumit.chauhan@meri.edu.in>, "Dr. Ritu Aggrawal" <rituaggrawal@meri.edu.in>

Cc: Dean MERI <deanmeri@meri.edu.in>

----- Forwarded message -----

From: **Proctor GGS Indraprastha University, Delhi** <proctor@ipu.ac.in>

Date: Thu, Sep 29, 2022 at 11:28 AM

Subject: Re: Complaint received from BCA Student from MERI by the office of the Proctor, GGSIP University regarding bullying and physical assault.

To: MERI COLLEGE <meribs@meri.edu.in>



Dear madam,

Reference to your letter no. MERI/OFFICE/DEAN/MBA/2022/73 dt: 23.09.2022, please find enclosed the letter

*Prof. Rita Singh
Proctor
Guru Gobind Singh Indraprastha University
Dwarka, Sector 16c
New Delhi 110078
Ph: 011-25302998*

[Quoted text hidden]

letter.pdf
301K



Guru Gobind Singh Indraprastha University
Sector 16-C, Dwarka, New Delhi 110 078
Office of The Proctor

File no. GGSIPU/Proctor/2022-23/

Dated: 27/09/2022

To

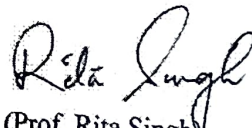
The Director,
Management Education & Research Institute (MERI),
52-55, Institutional Area,
Janakpuri,
New Delhi - 110 058

Subject: Complaint received from BCA Student from MERI by the office of the Proctor, GGSIP University pertaining to bullying and physical assault and reply / comments receive from MERI.

Dear madam,

This has reference to this office email dated 12.09.2022 and your subsequent reply vide letter no. MERI/office/Dean/MBA/2022/73 dt: 23.09.2022 on the subject, cited above.

In this connection, office of the Proctor, GGSIP University expresses its appreciation for the follow up / prompt action taken at your end against our email dt: 12.09.2022 in the above matter. Your initiative to redress the grievances of Sh. Chirag Gupta / or any other student under similar circumstances shall result into relieving their mental pressure and enable them to dedicate themselves in the course of study that they have chosen.


(Prof. Rita Singh)
Professor / Dean, USEM & Proctor
GGS IP University
27/9/2022

MANAGEMENT EDUCATION & RESEARCH INSTITUTE

Affiliated to G.G.S. Indraprastha University, Recognised by N.C.T.E. & Approved by A.I.C.T.E., Ministry of HRD, Govt. of India)

53-55, INSTITUTIONAL AREA, JANAKPURI, NEW DELHI – 110058

PHONES : 011-28522201, 28522202, 28522203 FAX : 011-28522204

E-MAIL : meribs@meri.edu.in Website : www.meri.edu.in

Ref.: Dean/Notice/2026/17

DATE- 01/09/2026

NOTICE

Reg.: Disaster Management Committee

As per the guidelines of the National Disaster Management Authority on prevention, mitigation, and preparedness for disaster, a committee has been constituted with the following students and staff of MERI:

Sr. No.	Name of the Member	Designation	Email address
1	Prof.(Dr.) Deepshikha Kalra	Dean	deanmeri@meri.edu.in
2	Dr. Ritu Aggrawal	HOD (IT)	rituaggrawal@meri.edu.in
3	Dr. Irshad Ahemad	Member	irshad.ahemad@meri.edu.in
4	Dr. Sumit Chauhan	Member	sumit.chauhan@meri.edu.in
6	Mr. Ishwar singh	Member	ishwar.singh@meri.edu.in
7	Aastha Rana (BA(JMC) Student)	Member	Aastha62089@gmail.comm
8	Anmol Mahajan (B.COM Student)	Member	Mahajananmol1406@gmail.com

The committee will adhere to guidelines issued on this behalf from time to time and will ensure the implantation of the Disaster Management Plan of the Institute.

Prof. Lalit Aggarwal

Vice President, MERI Group of Institutions

Copy to:

1. All Notice Boards

2. Website



Ref.: Dean/MBA/Notice/2026/19

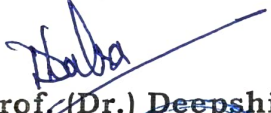
Date: 19.08.2026

NOTICE

Dear students,

This is to inform you all that **Ms. Shubham Dhir** the Students **Counsellor** is available on Tuesday, Thursday and Saturday working days in Room No.407 from 3:30 p.m. to 5.30 p.m.,

Any student who faces any stress or any problem related to academic or non-academic issue can contact her.


Prof. (Dr.) Deepshikha Kalra
Dean

CC:

All Notice Boards

All Faculty Members and Staff

HOD (JMC): For information please

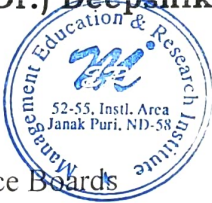
Head (HR): For information please

HOD (IT): For information please

Head MERI CIS : For information please

CFO: For information please

Vice President: For information please





rachna verma <rachna.verma@meri.edu.in>

Fwd: Reg: Availability of counsellor

1 message

Arti Sharma <arti.sharma@meri.edu.in>
To: rachna verma <rachna.verma@meri.edu.in>

Fri, Jul 25, 2025 at 3:18 PM

----- Forwarded message -----

From: **Dr. Shikha Gupta** <shikha.gupta@meri.edu.in>
Date: Fri, Jul 25, 2025 at 3:17 PM
Subject: Fwd: Reg: Availability of counsellor
To: Arti Sharma <arti.sharma@meri.edu.in>

----- Forwarded message -----

From: **Dean MERI** <deanmeri@meri.edu.in>
Date: Wed, Jul 13, 2025, 21:01
Subject: Reg: Availability of counsellor
To: IPU BCOM 2024-2027 <bcom2024@meri.edu.in>, IPU MBA 2024-2026 section A <mba2026secA@meri.edu.in>, IPU MBA 2025-2027 section B <mba2025secB@meri.edu.in>, IPU BCA 2023-2026 <ipubca2023@meri.edu.in>, IPU BAJMC 2023-2026 section A <bajmc2023secA@meri.edu.in>, IPU BAJMC 2024-2027 section B <bajmc2024secB@meri.edu.in>, IPU BBA 2023-2026 section B <bba2023secB@meri.edu.in>, IPU BBA 2024-2027 section E <bba2024secE@meri.edu.in>, IPU BBA 2025-2028 section A <bba2025secA@meri.edu.in>, IPU BBA 2025-2028 section C <bba2025secC@meri.edu.in>, IPU BBA 2024-2027 section D <bba2024secD@meri.edu.in>, BBA2025-2026 <bba2025@meri.edu.in>, BCOM(H) - Batch 2023-2026 <bcom20-23@meri.edu.in>, BBA 2023-2026 Section B <bba2025@meri.edu.in>, BBA 2025-2028 Section A <bba2025a@meri.edu.in>, BBA 2025-2028 Section C <bba2025c@meri.edu.in>, BBA 2023-2026 Section D <bba2020d@meri.edu.in>, BA(JMC) 2020-2023 section A <bajmc2020a@meri.edu.in>, BA(JMC) 2020-2023 section B <bajmc2020b@meri.edu.in>, BJMC2025-2028 <bajmc25@meri.edu.in>, MBA(2024-26) Sec A <mba2024seca@meri.edu.in>, MBA(2025-27) Sec B <mba20-252secb@meri.edu.in>
Cc: Faculty-JKP <faculty@meri.edu.in>, Staff-JKP <staff@meri.edu.in>, Sh. S.K Agarwal <cfo@meri.edu.in>, S K Goel <meridirco@meri.edu.in>, Prof Lalit Aggarwal <vp@meri.edu.in>

Dear students

This is to inform you all that Ms Shubham Dhir the Student counsellor is available on all working days from 3:30 PM to 5:30 PM in Room no 407

Any student who faces any stress or any problem related to academic or non academic issue can contact her.

With regards
Prof(Dr) Deepshikha Kalra

--

THANKS & REGARDS,

ARTI SHARMA
MERI

MERI/A. Staff/ Counsellor/

Date: January 20, 2020

Prof. Lalit Aggarwal
Director

Ms. Shubham Dhir
WZ-33/2, Asalat Pur,
Janakpuri,
New Delhi - 110058

Dear Ms. Shubham Dhir,

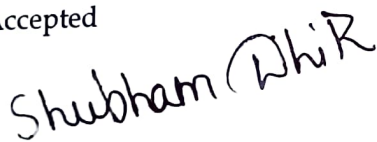
With reference to your application and subsequent personal interview, we are pleased to engage you as Counsellor/Psychologist in the Institute on the terms and conditions as discussed.

You are expected to join duty w.e.f. January 22, 2020.

Please return the duplicate copy of this letter duly signed by you in confirmation of your having accepted the offer of appointment.


Prof. Lalit Aggarwal
Director

Accepted


(Shubham Dhir)

SHUBHAM DHIR

(female)

E-mail: shubhamdhir121@gmail.com | Phone: +91 96547660
Address: WZ- 33/2 Asalat Pur, Janak Puri, New Delhi-110058



OBJECTIVE

To make positive contribution as part of your dynamic and well reputed organization in a position where my co decision making and communication skills will be appreciated and enhanced.

EDUCATIONAL QUALIFICATIONS

Course (Stream)/Examination	Institution/University	Year	Performance
Post Graduation in Psychology	University of Delhi – north campus Daulat Ram College	2019	70%
Bachelor in Psychology (Hons)	University Of Delhi – keshav Mahavidyala College	2017	77%
HSC (12 th) (Humanities)	CBSE – Sumermal Jain Public School	2014	82%
SSC (10 th)	CBSE – Sumermal Jain Public School	2012	68%

Modules – Cognitive Psychology, Positive Psychology, Emotions, Social Psychology, Cognitive Behavioural Therapy, Multivariate Techniques, Neurodevelopmental Disorders, Cognitive Development in Early Infancy and Childhood

EXPERIENCE

Currently working in **Dr. Ram Manohar Lohia Hospital (RML)** as a post of Junior Research Associate (JRA)

- the project "Screening and Assessment Toolkit for Specific Learning Disability (SATKit - SLD)

INTERNSHIPS

GRIPMER- The Ganga Ram Institute for Post graduate Medical Education & Research

Completed one month internship at the Department of Psychiatry with Dr. Rajiv Mehta

- Basic psychophysiological and cognitive workups
- Interaction and assessment of patients
- Giving cognitive interventions to patient

MENTAL HEALTH FOUNDATION (INDIA)

As a member of MHF intervention team for six months

Providing Psychological First Aid for Tihar Jail inmates

Got Appreciation certificate after conducting activities in Tihar Jail

International Conference on Indian Culture and psychology

Consciousness Perspective, Swadeshi Indology Conference Series on Indian Mind science

NATIONAL CONFERENCE IN KESHAV MAHAVIDYALA

Youth in contemporary society, issues and challenges.

Tutor, Psychology

- Teaching 11th and 12th grade CBSE students

ATTENDED WORKSHOPS

- THEMATIC APPRECEPTION TEST (9TH-10th june)
- COGNITIVE BEHAVIOURAL THERAPY (8th feb)
- TRANSACTIONAL ANALYSIS (7TH feb)
- QUALITATIVE TECHNIQUES:CONTENT ANALYSIS (15TH SEP 2016)

POSITIONS OF RESPONSIBILITY

- **Council Member in school (Sumermal Jain Public School)**
Share student's ideas, interests and concerns with teachers and management
- **Coordinator at Annual Function (Sumermal Jain Public School)**
- **Organising team of fest in College (Keshav Mahavidyala College)**
Successfully organized Department Fest

Skills

- Proficiency with Microsoft office, Apple products, cloud services

INTEREST/HOBBIES

- - Basketball player
 - Watching web series
 - Traveller

TERMS & CONDITIONS OF APPOINTMENT

1. The appointment is on contract basis which shall be in the first instance for one year. The said contract may be renewed depending upon your work and conduct. While in the course of period of contract or extended period thereof, Either party i.e. aforesaid as the 1st party and governing council MERI the 2nd party can resign or terminate this contract without assigning any reason by giving one month notice or salary in lieu thereof. You shall be entitled to the grade of Rs. _____.
2. At the time of joining, you will submit your original certificates, testimonials for verification of proof of age, qualifications, experience etc and attested copies thereof for record along with two copies of your recent passport size photographs.
3. You will also submit the discharge/deputation certificate from your previous employer in case you were previously in service indicating therein the length of service, last designation held and total emoluments (gross) drawn by you.
4. Your appointment is subject to your medically being fit duly certified by a MBBS doctor.

GENERAL CONDITIONS

- (a) It is distinctively understood and agreed upon that the appointment is made on the basis of averments made by you in the application and during discussions for employment with the Institute. If any particulars are found to be wrong or there is misrepresentations, it will invalidate the appointment.
- (b) During the period of your services with MERI, you are prohibited from serving elsewhere either on whole time or part time basis in any form without the prior written approval of the appointing authority.
- (c) Consultancy work, if any will be accepted subject to the approval of the appointing authority in writing and under the banner of MERI on the terms & conditions as may be settled mutually by & between MERI from time to time.
- (d) Grant of leave or permission for continuing or perusing any study or for appearing in any examination will be subject to prior permission and sole discretion of the appointing authority.
- (e) You will be assigned such duties and functions as may be decided and required to be performed by you from time to time with a particular designation and will be expected to perform the same with diligence and devotion to duty.

Contd....P/2

: 2 :

Shubham

- (f) No separate remuneration and/or allowance including officiating allowance would be admissible for changes made in the duties and functions assigned to you from time to time on regular basis and/or temporarily.
- (g) You will maintain complete secrecy and confidentiality about the policies and activities of the Institute and will not disclose the same either directly or indirectly to any person which could harm the interest of the Institute and the students community at any stage.
- (h) You shall report to the Vice President through Advisor/Director. In the absence of Advisor/Director you will report directly to the Vice President or any other authority superior to you as per the decision of the Governing Council. The Vice President, MERI would be the administrative head of the Institute for all purposes.
- (i) Your appointment will be governed by the Rules & Regulations of the Institute in regard to discipline, conduct etc. and you will be governed by these rules as framed/amended from time to time.


(Lalit Aggarwal)
Vice President
MERI

Shubham



MANAGEMENT EDUCATION & RESEARCH INSTITUTE

(Affiliated to G.G.S. Indraprastha University, Recognised by N.C.T.E. & Approved by A.I.C.T.E., Ministry of HRD, Govt. of India)

52-55, INSTITUTIONAL AREA, JANAKPURI, NEW DELHI – 110058

PHONES : 011-28522201, 28522202, 28522203 FAX : 011-28522204

E-MAIL : meribs@meri.edu.in Website : www.meri.edu.in

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

The institution adopts the following committee for the redressal of student grievances.

S.NO	Details
1	Anti Ragging Committee
2	Prevention of Sexual Harassment Committee
3	Disciplinary Committee
4	Student Grievance Redressal Committee
5	Grievance Redressal Mechanism
6	Disaster Management Committee
7	Internal Complaint Committee
8	Student Welfare Committee

MANGEMENT EDUCATION & RESEARCH INSTITUTE

TIMELY REDRESSAL OF COMPLAINTS RELATED TO RAGGING

Year	Complaints Received	Average time for Grievances Redressed (In Days)
2025-26	No Complaint received	Nil
2024-25	No Complaint received	Nil
2023-24	No Complaint received	Nil
2022-23	No Complaint received	Nil
2021-22	No Complaint received	Nil

Handwritten signature



MANAGEMENT EDUCATION & RESEARCH INSTITUTE

ANNUAL REPORT OF ANTI RAGGING CELL

2025-2026

- Two meetings were held during the session 2025-26. The agenda of the meetings was to discuss and address any cases of ragging, if reported. It was observed that no case of ragging was reported in the college.



MANGEMENT EDUCATION & RESEARCH INSTITUTE

TIMELY REDRESSAL OF COMPLAINTS RECEIVED BY INTERNAL COMPLAINTS COMMITTEE

Year	Complaints Received	Average time for Grievances Redressed (In Days)
2025-26	1	3 days
2024-25	NIL	-
2023-24	NIL	-
2022-23	NIL	-
2021-22	NIL	-



MANAGEMENT EDUCATION & RESEARCH INSTITUTE

ANNUAL REPORT OF GRIEVANCE REDRESSAL CELL

ANNUAL REPORT FOR THE YEAR 2025-2026

- Two meetings of **Grievance Redressal cell** were held during the session 2025-26.
- The Student Grievance Committee remained committed to maintaining a transparent, responsive, and student-centric mechanism for addressing student concerns during the year. The Committee undertook measures to strengthen communication channels and create awareness among students regarding the available mechanism for registering grievances.

During the reporting period, one grievance was received regarding the canteen food menu. Immediate action was taken to address the concern, and a Canteen Committee comprising students and faculty members was constituted. The canteen menu was reviewed and finalized, and a **Nescafe counter** was also opened to enhance the food and beverage facilities available to students and staff. The committee members regularly visit the canteen to monitor food quality, hygiene standards, and the availability of menu items.

The Committee remains committed to continuously strengthening the grievance redressal mechanism and fostering an environment that promotes student well-being, inclusiveness, trust, and open communication.





Guru Gobind Singh Indraprastha University
Sector 16-C, Dwarka, New Delhi 110 078
Office of The Proctor

File no. GGSIPU/Proctor/2022-23/

Dated: 27/09/2022

To

The Director,
Management Education & Research Institute (MERI),
52-55, Institutional Area,
Janakpuri,
New Delhi - 110 058

Subject: Complaint received from BCA Student from MERI by the office of the Proctor, GGSIP University pertaining to bullying and physical assault and reply / comments receive from MERI.

Dear madam,

This has reference to this office email dated 12.09.2022 and your subsequent reply vide letter no. MERI/office/Dean/MBA/2022/73 dt: 23.09.2022 on the subject, cited above.

In this connection, office of the Proctor, GGSIP University expresses its appreciation for the follow up / prompt action taken at your end against our email dt: 12.09.2022 in the above matter. Your initiative to redress the grievances of Sh. Chirag Gupta / or any other student under similar circumstances shall result into relieving their mental pressure and enable them to dedicate themselves in the course of study that they have chosen.

Rita Singh
(Prof. Rita Singh)
Professor / Dean, USEM & Proctor
GGS IP University
27/9/2022

Ref. No.: MERI/OFFICE/DEAN/MBA/06

9th October, 2026

Dr. Abha Vermani
Deputy Registrar (Affiliation)
Guru Gobind Singh Indraprastha University,
16-C, Dwarka, Delhi-110078

Sandesh
09/10/2026
Affiliation Branch
Guru Gobind Singh Indraprastha University
Sector-16C, Dwarka, New Delhi-110078

Reg. : Reconstitution of Grievances redressal committee after including elected student representative

Dear Madam,

We wish to inform you that the Grievances redressal committee has been reconstituted after including elected student representative. The reconstitution committee has also been uploaded on the institute's website. A copy of the new Grievances redressal committee along with the proceedings of the meeting held on 24th August, 2026 and other required documents are enclosed for your reference and record.

Thanking you,

Yours faithfully,

Deepshikha Kalra
Prof.(Dr.) ~~Deepshikha Kalra~~
Dean

Encl. as above

