

24th August, 2026**NOTICE****Reg. : Student Grievance Redressal Committee**

As per University Grants Commission (Redressal of Grievances of Students) Regulations, 2023, dt. 11th April, 2023, a Student Grievance Redressal Committee is constituted to address the grievances of students for the Academic Years 2025-26. The members of the reconstituted committee are as under:

Sr. No.	Name of the Member	Designation	E-mail address
1	Prof. Lalit Aggrawal	Chairperson	vp@meri.edu.in
2	Prof. (Dr.) Deepshikha Kalra	Committee Head	deanmeri@gmail.com
3	Dr. Ritu Aggarwal	Member	rituaggrawal@meri.edu.in
4	Dr. Sumit Chauhan	Member	sumit.chauhan@meri.edu.in
5	Dr. S.K. Pandey	Member	shashi.pandey@meri.edu.in
6	Dr. Sarita Yadav	Member	sarita.yadav@meri.edu.in
7	Ms. Jagriti Kawatra (MBA)	Special Invitee	jagritikawatra@gmail.com

The committee will adhere to guidelines as promulgated by UGC dated 11th April, 2023. All Grievances registered are to be disposed off within 15 days.

Prof. Lalit Aggarwal
Director



- CC. 1. All Notice Boards of MERI
2. Website
3. All Faculty Members

Grievance Redressal Committee

Procedure for Seeking Redressal of Complaint

24th August, 2026

1. The aggrieved student or person seeking redressal of grievance may submit an application to the committee head.
2. On receipt of an application the committee head shall inform the Committee Chairman and shall immediately provide a copy to the Chairman for furnishing its reply within seven days
3. The Committee Chairman shall fix a date for hearing the complaint which shall be communicated to the institute and the aggrieved person either in writing or electronically, as may be feasible.
4. An aggrieved person may appear either in person or represented by such person as may be authorised to present his case.
5. The Committee Chairman shall be guided by principles of natural justice whilst hearing the grievance.
6. The Committee Chairman shall ensure disposal of every application within one month of receipt for speedy redressal of grievance.
7. The institute's staff shall be expected to co-operate with the Committee Chairman in redress of grievances and failure to do so may be reported by the Committee Chairman.
8. On the conclusion of proceedings, the Committee Chairman shall pass such order, with reasons for such order, as may be deemed fit to redress the grievance and provide such relief as may be desirable to the affected party at issue.
9. Every order under clause (8), under the signature of the Committee Chairman shall be provided to the aggrieved person and the university and AICTE shall be placed on the website of institute.
10. The institute shall comply with the order of the Committee Chairman.
11. A complaint shall be filed by the aggrieved student, his/her parent or with a special permission from the Committee Chairman, by any other person.
12. In case of any false/frivolous complaint, the Committee Chairman may order appropriate action against the complainant.

13. The principles and procedures outlined above shall apply to the working of the Grievance Redressal Committee in the Institute except.

- a) In case of lack of unanimity, the Grievance Committee shall take decisions by majority;
- b) The Grievance Committee shall communicate its decisions within ten days of receipt of complaint.

14. The Institute shall provide detailed information regarding provisions of grievance redressal mechanism, Committee Chairman and the duties and rights of students in their prospectus prominently.

Prof. Lalit Aggarwal
Director

