Guru Gobind Singh Indraprastha University
(A State University established by the Government of NCT of Delhi)
Sector 16-C, Dwarka, New Delhi 110078

ACADEMIC AUDIT PROFORMA

Academic Session:2025-26

Institution Name : Management Education & Research Institute

Date of Audit:……

Members of the Academic Audit Committee:

(i)…….……. **(ii)……**

(iii)…….……. **(iv)…….**

(iv)…….……. **(v)……..…..**

A. Institute Information

Name of the Institution	:	Management Education & Research Institute
Name of the Director/Principal	:	Prof. Lalit Aggarwal
Address	:	52-55, Institutional Area, Opp. D Block, Janakpuri, New Delhi - 110058
Mobile No. (Director/Principal)	:	+919811155392
Telephone No. (Institution)	:	011-28522201-04
E mail ID	:	meribs@meri.edu.in
Institution website URL	:	www.meri.edu.in

B. Details of Academic Programmes

(a) **Academic Programmes**

S.No.	Programme	Start Year	Regulatory Body	Sanctioned Intake in the Assessment Year			Total Students (for all years)
				1st Shift	2nd Shift	Total	
1.	MBA	2012	AICTE	120	60	180	132
2.	BBA	2017	DHE	180	120	300	715
3.	BA(JMC)	2019	DHE	60	60	120	74
4.	B.COM(H)	2020	DHE	60	-	60	143
5.	BCA	2021	DHE	60	60	120	359
6.							
7.							
8.							
9.							

(b) Programme-wise list of faculty for the assessment year (to be uploaded under mandatory disclosures).

(c) Programme-wise Class-wise Time Table for the assessment year (to be uploaded under mandatory disclosures).

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1.Status of Accreditation

1(a)	**Applicability of Accreditation:**			
	NBA Only	:	☐Yes ☐No (SAR approved. Visit pending)	
	NAAC Only	:	☐Yes ☐No 'A' GRADE (5 years)	
	NBA and NAAC	:	✓Yes ☐No	
1(b)	**Status of Accreditation**			
	NBA (Out of 25scaled to 50, if only NBA accreditation applicable)	:		
	NAAC (Out of 25 scaled to 50, if only NAAC accreditation is applicable)	:	Accredited	
	NBA and NAAC (Out of 50, if both NAAC & NBA accreditation are applicable and marks would be awarded as per availability of accreditations, out of total of '25' marks each for NBA and NAAC)	:		
			Marks (Max.Marks:50)	

2.Status of Teachers' Availability

As per statutory body (UGC, AICTE, BCI, NCTE, COA, RCI, NMC, AYUSH, etc.) norms or to be assessed for UG as 1:20, PG as 1:15.

2(a)	**Total No. of Students**		
	In UG	:	1291
	In PG	:	132
2(b)	**Number of Regular*Teachers**		
	In UG	:	66
	In PG	:	15
	In UG and PG	:	81
	Total	:	81

Teachers' Ratio

S. No.	Programme(s) and duration (in Years)	Sanctioned Intake x duration of the programme = total students (a)	No. of Required Teachers(**b**)	No. of Regular*Teachers Available			Student-Teacher Ratio **(a/(c+d))**
				Assistant Professor (Jr. Faculty) (c)	Associate Professor +Professors (Sr. Faculty) (d)	Cadre Ratio (d:c)	
1.	MBA - I	240	12	8	4	0.5	20
2.	MBA - II	120	3	2	1	0.5	20
3.	BBA - I	540	27	16	9	0.56	21.6
4.	BBA - II	360	9	6	3	0.5	20
5.	BA(JMC) – I	180	9	6	3	0.5	20
6.	BA(JMC) - II	180	5	0	0	0	0
7.	B.COM(H)	180	9	6	3	0.5	20
8.	BCA - I	180	9	6	3	0.5	20
9.	BCA - II	180	5	4	2	0.66	20
	Total		88		27		

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		Marks (Max.Marks:115)	
	*Teacher who stayed for 90% of the time in a year. Marks be awarded proportionate to the status of the faculty, for Required vs. Available. Visiting / Adjunct Faculty shall be counted as per the norms. List of faculty should be uploaded on website under mandatory disclosures. If Student-Teacher Ratio is as per statutory body, Give full 65 marks, else give proportionate marks and if less than 50% give 0 marks. If cadre ratio is as per statutory body, give full 50 marks, else give proportionate marks.		

3.Quality of Teachers and Teaching

		No.	Details	Marks
3(a)	No. of teachers with Ph.D.(awarded)	45	List uploaded	
3(b)	No. of publications only in WoS/SCOPUS/PuB Med(UGC CARE Category-II)listed journals in the assessment year (List to be uploaded under mandatory disclosures)P1	53	Details uploaded	
	No. of publications only in UGC-CARE (Category-I) listed journals in the assessment year (List to be uploaded under mandatory disclosures)P2	49	List uploaded	
	No. of publications only in any referred journal other than the above indexing (with ISSN No.) in the assessment year (List to be Uploaded under mandatory disclosures)P3	36	List uploaded	
3(c)	(i) No. of publications in conferences in the assessment year (List to be uploaded under mandatory disclosures)			
	• Indexed by WoS/SCOPUS	14	List uploaded	
	• With ISBN Number	30	List uploaded	
	• Any other	-		
	(ii) No. of Patents Published/Granted	22	Published : 21, Granted : 1	
3(d)	No. of Books Authored/Edited Books/Book Chapters published with ISBN (List to be uploaded under mandatory disclosures)	82	List uploaded	
3(e)	Course/teaching plan with details of number of lectures on each unit of curriculum, in the assessment year	802	Details uploaded	
3(f)	No. of courses on Learning Management System(LMS)Software other than you tube, ppt, etc. (List to be uploaded under Mandatory disclosures)	802	Lexyta	
3(g)	Class rooms available with mounted projectors and ICT facilities (Geo tagged photos should be uploaded and available under mandatory disclosures)	44	Geo tagged photos uploaded	
3(h)	Percentage of teachers using ICT for teaching (having PPTs, Videos, etc.)	100%	Details uploaded	
	List of Total number of publications for the assessment year to be uploaded at the Website under mandatory disclosures			Marks (Maximum Marks: 100)

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4.Institutional Support for Faculty Development

			Details	Marks
4(a)	Documentary evidence of awards like best teacher/best researcher with implementation, etc. (Upload report)	:	YES, AVAILABLE	
4(b)	Documentary evidence of mechanism and its utilization for grant of study leave to teachers with full pay for Faculty to pursue higher studies at other institutions (Upload report with List)	:	YES,AVAILABLE (4 FACULTY)	
4(c)	Documentary evidence of grant of funds to teachers to attend conferences, or seminars, or FDP, or workshops, etc. including registration fee, TA/DA, and grant of special casual leave or duty leave for this purpose(Upload report With List)	:	YES, AVAILABLE	
4(d)	Individual computing facilities with Internet provided to teachers	:	YES, AVAILABLE	
			Marks (MaximumMarks:40)	

5.Framework for Students' Grievance Redressal Mechanism

			Details	Marks
5(a)	Availability of Students' Grievance Redressal Committee (SGRC) and its compliance with UGC's Regulations 2012 (Upload List with notification)	:	YES, AVAILABLE	
5(b)	Whether the Grievance Redressal Committee has elected Students representative?	:	YES	
5(c)	Whether meticulous and verifiable documentations of the proceedings of Students' Grievance Redressal Committee is maintained (upload relevant minutes)	:	YES	
5(d)	Availability of Psychiatrist, Psychologist and professional students counselors (Upload List with schedule and notification)	:	YES, AVAILABLE	
5(e)	Whether the institute has published/notified Prominently the details of SGRC on website	:	YES	
5(f)	Whether students are satisfied with the effectiveness of the SGRC (upload survey report)	:	YES	
5(g)	Whether reports of the proceedings of SGRC is sent to the University every semester	:	YES	
			Marks (Maximum Marks: 100)	

6.Institutional Support for University Examinations(during the Assessment Year)

			Details	Marks
6	Percentage of faculty participation in university examinations as evaluators / university representatives	:	100%	
			Marks (MaximumMarks:30	

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7.Status of Library

7(a) **Books**

Total Books Added During the year:2026 Total Volumes Added During the Year:2026.

S. No.	Programme	Title (a)	Volume (b)	Score	Details	Marks
1.	MBA	1576	8038		As per list uploaded	
2.	BBA	1424	10602			
3.	B.COM(H)	436	2058			
4.	BCA	2412	9223			
5.	BA(JMC)	812	3274			
6.	MGMT E-BOOKS (MBA, BBA, B.COM(H))	3914	12055			
7.	IT E-BOOKS	1077	3215			
8.	BA(JMC) E-BOOKS	190	414			
	TOTAL	11841	48879			
				Total Score		

Marks (Maximum Marks: 70)

7(b) **Journals**

No. of Journals Added or Discontinued during the year: Added.113 Discontinued.0

Does the Journals cover all the disciplines offered by the College: Yes/No

Upload the list of all Journals under mandatory disclosures.

S. No.	Type of Journal	No. of Journals	Ratio(Cap to 1)	Details	Marks
1.	Indian	a=113	a/12=1	AVAILABLE Delnet, NDL, Online Journals	
2.	International	b=905	b/3=1		

Marks (Max.Marks:30)

Total Marks[7(a)+7(b)] (Max. Marks: 100)

8.Status of Laboratories

				Details	Marks
8(a)	Status of Laboratories other than Computer Lab (as required by statutory body)		No.	PRINT MEDIA LAB AUDIO LAB AUDIO VIDEO LAB VIDEO EDITING LAB GeoAI LAB, AIML LAB	
	(i)	Number of Labs	6		
	(ii)	Status of Instruments/Equipments	199	AVALABLE	
	(iii)	Up-gradation undertaken as per new technological developments and requirements of the course curriculum (Provide Details)	5	LATEST UPDATED SOFTWARE (ADOBE COREL DRAW, CANVA PROFESSIONAL)	
				Marks (Max.Marks:50)	
8(b)	Status of Computer Labs(UG:1per 6students;PG:1 per 3 students across all years or as per statutory body)				
	(i)	Total Number of computers available in labs	233	AVAILABLE	
	(ii)	Total number of available licensed software required as	30	AVAILABLE	

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	per course curriculum(as required by statutory body)			
(iii)	Quality of Internet connectivity	VERY GOOD	800 Mbps	
			Marks (Max.Marks:50)	
			Total Marks [8(a)+8(b)](Max. Marks: 100)	

9.Co-Curricular Activities Conducted by the Institution(Assessment Year)

9(a)	**Conferences Organized** *(Brochures, Proceedings, Resource persons/session Chairs to be provided under disclosures)*		No.	Details	Marks
	International / National Conferences	:	3	17th International Conference on Interdisciplinary Research for Sustainable Development (IRSD 2026) – 18th April, 2026 3rd Student Conference on "Interdisciplinary Perspectives of Emerging Technologies." – 29th April, 2026. Conference on GeoAI - Transforming Spatial Intelligence for Sustainable Development, Smart Governance, and Military Applications – 14th May, 2026.	
	Proceedings are indexed with WoS / SCOPUS	:	✓ Yes ☐ No		
	Proceedings with ISBN Only	:	✓ Yes ☐ No		
	Proceedings without ISBN		☐ Yes ✓ No		
9(b)	**Seminars Organized** (02HalfDaySeminarsmaybeconsideredasOneFullDay Seminar).Brochures, Resource persons/session chairs to be provided under disclosures). ***Guest Lectures not to be included.***				
	No. of One Day Seminar	:	37	AVAILABLE	
	No. of Half Day Seminar	:	7	AVAILABLE	
9(c)	**Faculty/Management Development Programme Organized** (At least one week/5days duration).Details to be provided with Brochures, Resource persons, etc. under disclosures. ***Guest Lectures not to be included***				
	FDP/MDP	:	FDP – 1 MDP - 4	FDP - AICTE Training & Learning (ATAL) - Innovative studio techniques in film and video communication – 4th August to 9th August, 2025 MDP on BRICS Challenges & Opportunities – 14th February, 2026 MDP on Farm Tech India 2026 – 17th February, 2026 MDP on Pharma Tech India 2026 – 17th March, 2026 MDP on Planet Earth 2026 – 17th April, 2026	
9(d)	**Workshops Organized (**Details to be provided with Brochures, Resource persons, etc. under disclosures. ***Guest Lectures not to be included***)				
	No. of Workshop	:	35	AVAILABLE	
9(e)	**Short Term/Value Added Programmes Organised (**Details to be provided with Brochure, Participants, etc. under disclosures)				
	No. of Programme	:	40	AVAILABLE	
9(f)	**Webinars/Online Extension Lectures Organised (**Details to be provided under disclosures)				
	No. of Lectures	:	80	AVAILABLE	
				Marks (Max.Marks:100)	

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10.Publications of the Institutions

10(a)	**Publication of Journal(s)**		No.	Details	Marks
	International/National Journal	:	01	MERI JOURNAL OF MGMT & IT	
	Frequency	:	Monthly/Quarterly/ Half Yearly / Yearly		
	Publisher	:	MERI		
	Indexed at WoS/SCOPUS	:	☐Yes ✓No		
	Any other Indexing(please specify)	:	✓Yes ☐No	J-GATE, CABELL'S, ROOOT INDEXING	
	No indexing	:	☐Yes ✓No		
10(b)	**Publication of Newsletters and Magazines**				
	Magazine	:	04	ECONOMY WATCH HR BUZZ BHUTAN PANORAMA MARKETING QUEST	
	Frequency	:	Monthly/Quarterly/ ✓Half Yearly / Yearly		
	Publication Type	:	✓ Print ☐Online		
	Newsletter	:	02 (Print) + 3 (Online)	PRINT : MERI MIRROR MERI DRISHTI ONLINE : MERI NEWS, MERI BUSINESS NEWS, MERI SPACE NEWS	
	Frequency	:	Monthly/Quarterly/ Half Yearly / Yearly		
	Publication Type	:	✓ Print ✓ Online		
				Marks (Max.Marks:40)	

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11.Students' Personality Development Activities

11(a)	**Activities like mock interview, role play, group discussions, quizzes, workshops, competitions, etc.**					
	Activities		No.	Details	Marks	
	Mock Interview	:	60	List Uploaded		
	Role Play	:	92			
	Group Discussion	:	145			
	Workshop	:	60			
	Competition	:	55			
11(b)	**Personality development labs, Provisions for trained faculty to conduct practical sessions and existence of Qualified student counselors**					
	Personality development labs	:	1	List Uploaded		
	Availability of trained faculty to conduct practical sessions	:	27			
	Existence of NSS/NCC Technical and Cultural Clubs/Societies		YES	2 units registered under NSS. 1 unit registered under NCC. 16 Club list uploaded		
11(c)	**Sports facilities in the Institutions**					
	Indoor facilities	:	YES	Details Uploaded		
	Outdoor facilities	:	YES			
	Sport Equipments	:	YES			
				Marks (Max.Marks:35)		

12.Status of Placement

				No.	Details(Student wise placement list)	Marks
	(i)	Total No. of Students having Passed out (in that Assessment Year)	:	458	Details uploaded	
	(ii)	Total No. of Students, who are eligible and have registered for Placements (**a**)	:	458		
	(iii)	Total No. of students going for Higher Education(**b**)	:	150		
	(iv)	Total No. of Students having been placed(**c**)	:	308		
	(v)	Total No. of Students placed + Higher Education(**d**=b+c)	:	458		
	(vi)	Total Percentage(%age) of Placements+ Higher Education {**e**=(d/a) *100}	:	100%		
	(vii)	No. of companies visited the campus	:	253		
	(viii)	Average salary offered	:	[illegible]5.6		

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Wacp.a

	(ix)	Existence of training and placement office With TP Officer	:	✓ Yes ☐ No		
	(x)	No. of Entrepreneurship activities conducted with any Startups (provide details)		25		
					Marks (Max.Marks:60)	
	Note:1.Eligible and registered students shall be considered as total count of students to be placed. 2 List of companies with number of placements are to be attached.					

13.General Parameters about the Institution

Upload pictures under mandatory disclosures on the website					Details	Marks
	(i)	Individual seating arrangements for faculty with suitable furniture	:	✓Yes ☐No	Details uploaded	
	(ii)	Institution Website URL	:	✓ Yes ☐No	www.meri.edu.in/meri	
	(iii)	Common rooms for girls (separate)	:	✓Yes ☐No	Details uploaded	
	(iv)	Cleanliness of toilets	:	✓Good ☐Bad	GOOD	
	(v)	Students' canteen and drinking water arrangements	:	✓ Yes ☐No	Details uploaded	
					Marks (Max.Marks:30)	

Note:- Feedback to be taken from Faculty and Students and to be added in disclosures of 14 (a) and 14 (b)

14.Other Facilities Available in the Institute(Based on Feedback)

		Details			Marks
14(a)	Feedback from the Faculty/Employers Collected: Analysed: Action taken: (on parameters like salary as per norms, leaves, research facility, recognition of their contributions, their respect, promotions, and overall academic environment). *Details of Feedback analysis and action taken if any to be provided Under disclosures.*	:	✓Yes ☐No ✓Yes ☐No ✓ Yes ☐No		
14(b)	Feedback from the Students/Alumni Collected: Analysed: Action taken: (on parameters like teaching environment, regularity of classes, availability of teachers outside classes, support for	:	✓ Yes ☐No ✓ Yes ☐No ✓ Yes ☐No	Reports attached	
	conducting extra – curricular activities such as field visits, cultural festivals etc., administrative support, career guidance, counselling, support for training and placements, and student's interaction with experts from industry and academia)Details of Feedback analysis and action taken if any to be provided under disclosures.				
				Marks (Max.Marks:50)	

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15.Removal/Completions of Identified Deficiencies

Removal/Completions of deficiencies, as identified in previous Academic Audit (If last year, there was no audit, then no Marks to be awarded, and the maximum marks component of this parameter not to be counted in total marks).Only deficiencies, as deviations from the standard norms, to be considered.

				No.	Details	Marks
	(i)	No. of deficiencies identified in last report(**a**)	:	4	Details uploaded	
	(ii)	No. of deficiencies removed/completed(**b**)	:	4		
					Marks (Max.Marks:50)	

16. Summary of Marks

S. No.	Name of the parameters	Maximum Marks	Marks Obtained	Remarks
1.	Status of Accreditation	50		
2.	Status of Teachers' Availability	115		
3.	Quality of Teachers and Teaching	100		
4.	Institutional Support for Faculty Development	40		
5.	Framework for Students' Grievance Redressal Mechanism	100		
6.	Institutional Support for University Examinations	30		
7.	Status of Library	100		
8.	Status of Laboratories	100		
9.	Co-Curricular Activities Conducted by the Institution	100		
10.	Publications of the Institutions	40		
11.	Students' Personality Development Activities	35		
12.	Status of Placement	60		
13.	General Parameters about the Institution	30		
14.	Other Facilities Available in the Institute	50		
15.	Removal/Completions of Identified Deficiencies	50		
	Total Marks	**1000**		
	Percentage(%age) Obtained			

18.Deficiencies Identified(only deviations from the standard norms ,to be mentioned here):

S. No.	Details of the identified deficiencies
1.	
2.	
3.	
4.	
5.	

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