

5. Framework for Students' Grievance Redressal Mechanism				
			Details	Marks
5(a)	Availability of Students' Grievance Redressal Committee (SGRC) and complies with UGC's Regulations 2012	:	Yes, Available	
5(b)	Whether the Grievance Redressal Committee has elected students representative	:	Yes	
5(c)	Whether meticulous and verifiable documentations of the proceedings of Students' Grievance Redressal Committee is maintained	:	Yes	
5(d)	Availability of Psychiatrist, Psychologist and professional students counsellors	:	Yes, Available	
5(e)	Whether the institute has published/notified prominently the details of SGRC on website and admission prospectus	:	Yes, Available	
5(f)	Whether students are satisfied with the effectiveness of the SGRC	:	Yes	
5(g)	Whether reports of the proceedings of SGRC is sent to the University every semester	:	Yes	
<b>Marks</b>				
(Maximum Marks: 100)				





Dean MERI &lt;deanmeri@meri.edu.in&gt;

## Nomination for grievances redressal committee

1 message

Dean MERI &lt;deanmeri@meri.edu.in&gt;

Wed, May 10, 2023 at 6:11 PM

To: IPU MBA 2022-2024 section A <mba2022seca@meri.edu.in>, IPU BCOM 2021-2024 <bcom2021@meri.edu.in>, "IPU BCOM(H) 2022-2025" <bcom2022@meri.edu.in>, IPU BCA 2022-2025 <ipubca2022@meri.edu.in>, IPU BCA 2021-2024 <ipubca2021@meri.edu.in>, IPU BAJMC 2021-2024 section A <bajmc2021secA@meri.edu.in>, IPU BBA 2021-2024 section D <bba2021secD@meri.edu.in>, IPU BBA 2021-2024 section A <bba2021secA@meri.edu.in>, IPU BBA 2021-2024 section B <bba2021secB@meri.edu.in>, IPU BBA 2021-2024 section C <bba2021secC@meri.edu.in>, IPU BBA 2021-2024 section E <bba2021secE@meri.edu.in>, "BCOM(H) - Batch 2020-2023" <bcom20-23@meri.edu.in>, IPU MBA 2021-2023 section A <mba2021secA@meri.edu.in>, IPU MBA 2021-2023 section B <mba2021secB@meri.edu.in>, IPU MBA 2022-2024 SECTION B <ipumba2022B@meri.edu.in>, IPU MBA 2022-2024 SECTION C <ipumba2022C@meri.edu.in>, BBA 2020-2023 Section B <bba2020b@meri.edu.in>, BBA 2020-2023 Section A <bba2020a@meri.edu.in>, BBA 2020-2023 Section D <bba2020d@meri.edu.in>, BBA 2020-2023 Section C <bba2020c@meri.edu.in>, IPU BBA 2022-2025 SECTION A <ipubba2022A@meri.edu.in>, IPU BBA 2022-2025 SECTION B <ipubba2022B@meri.edu.in>, IPU BBA 2022-2025 SECTION C <ipubba2022C@meri.edu.in>, IPU BBA 2022-2025 SECTION D <ipubba2022D@meri.edu.in>, IPU BBA 2022-2025 SECTION E <ipubba2022E@meri.edu.in>, "IPU BA(JMC) 2022-2025 shift I" <bajmc2022A@meri.edu.in>, "IPU BA(JMC) 2022-2025 shift II" <bajmc2022B@meri.edu.in>, IPU BAJMC 2021-2024 section B <bajmc2021secB@meri.edu.in>, "BA(JMC) 2020-2023 section A" <bjmc2020a@meri.edu.in>, "BA(JMC) 2020-2023 section B" <bjmc2020b@meri.edu.in>

Cc: Faculty-JKP <faculty@meri.edu.in>, MERI HOD-JMC <hodjmc@meri.edu.in>, "Dr. Tapash Dey" <drtapash.dey@meri.edu.in>, "Dr. Ritu Aggrawal" <ritu.aggrawal@meri.edu.in>, "Sh. S.K Agarwal" <cfo@meri.edu.in>, Prof Lalit Aggarwal <vp@meri.edu.in>

Dear students

The college grievances redressal committee is to be reconstituted nominations for the same are invited.

Interested students may file the nomination through the link mentioned below .  
<https://forms.gle/6X2JBTtMsk6p8b8eA>

Note:- Last date to file the nomination is 12/05/2023

Thanks &amp; regards

Prof(Dr) Deepshikha Kalra



Time	Date	Course	Sem	Sec	Write In brief why you want to be the member of grievance redressal committee(up to 100 words)	Any other Committee you are part of
5/10/2023 18:12	Anshika	MBA	II	B	Cause i love to solve grievances and find solution of problems	Anti ragging Committee
5/10/2023 18:15	Arpita Narang	BBA	IV	D	I want to be in this committee because I believe that discipline is very essential and I maintain discipline in my life and I want to be a part of something where discipline is necessary	
5/10/2023 18:15	Shagun kaushik	MBA	II	B	Because I want to learn many things and I want to be a part of the committee	
5/10/2023 18:17	Pyare Mohan Tri	BAJMC	VI	A	I'm pursuing BAJMC and I'm final year student. I want to be a member of grievance redressal committee because already I have been member of same. I think that I can handle any situations. And also I can solve the problems of each students.	



												Character Management
5/11/2023 10:30	Paras Yadav	MBA	II	A	Will							
5/11/2023 11:39	Dhruv Chaudhari	BAJMC	II	A	Just because I want an experience and courage to face any issue and manage situations , I had researched on it and I found it is beneficial for me as like as my course I.e.Ba(jmc)							
5/12/2023 8:43:5	Kesar Oberoi	BCOM(H)	IV	A	I want to help my friends and most importantly I don't want anyone to feel like there is no one for us, no one to help us. I want to help them as much as I can under the guidelines or rules and regulations made.							
5/12/2023 11:14	Vansh verma	BCA	II	A	I want to be in this committee to solve the grievance or problems of students as i have that quality							
5/12/2023 11:15	Akshat Gulati	BCA	II	A	I will try to solve the grievances of students and give my best for this committee.							
5/12/2023 14:37	Akshita jain	BBA	IV	A	I want to join grievance redressal committee to gain skills like leadership, communication skills , planning and execution and much more							
5/12/2023 14:37	Dhruv Vashishth	BAJMC	VI		I will try to solve the grievances of students and give my best for this committee.							
5/12/2023 14:37	Dimpal Kaushik	BBA	VI	E	I want to help my friends and most importantly I don't want anyone to feel like there is no one for us, no one to help us. I want to help them as much as I can under the guidelines or rules and regulations made.							



My Name is Kaitika  
I am from BDA final year ,  
I want to be the member of  
grievance committee so that I  
can help to provide best  
possible solutions for the  
problems  
As a student I myself face  
some or the other issues in the  
college premises so I want  
there should be the person  
whom I can contact in the time  
of need when everything falls  
apart without the aim that I will  
be judged by that person so I  
don't want anyone else to feel  
the same so I want to join this  
committee  
As we all now no one is there  
in the time of need not even  
true friends sometimes but i will  
stood by them to help in the  
manner.  
Sometimes we need someone  
to listen to what we are going  
through and that's more than  
enough so we will try to be  
there in these situations  
I am very keen to help others in  
the time of need as of now  
days no one is there for  
anyone's in this world .  
I want to be the someone who  
can help the needy with the  
help in best possible manner I  
can  
I will encourage the students to  
express their grievances /  
problems freely and frankly,  
without any fear of being  
victimized.  
This committee will further  
ensure  
To support, those students who  
have been deprived of the



5/11/2023 8:05:5	Vinayak Sharma	BCA	IV	A	<p>I want to be a member of a grievance redressal committee because it can provide me an opportunity to serve the community and help people who have faced unfair treatment or injustice. It will allow me to contribute to the improvement of the system and ensure that the rights of students are protected. Furthermore, as a member of a grievance redressal committee can provide me an opportunity to develop skills in conflict resolution, communication, and problem-solving. It will also help me to gain a better understanding of the law, regulations, and policies that govern the organization in which the committee operates. Overall, being a member of a grievance redressal committee can be a fulfilling and meaningful experience that will allow me to make a positive impact on other students</p>
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5/10/2023 21:43	Probin Adhikari	MBA	II	B	By being a part of grievance redressal committee I will be able to address people who seeks help but are unable to raise their voice. Helping people in need gives me a sense of joy. I have excellent analytical skills and I can read people whether is someone lying or telling the truth. If I am selected in this committee I will work with best of my abilities.	Students Welfare
5/10/2023 22:06	Aakash	BBA	IV	C	..	
5/10/2023 22:45	Vinayak Sharma	BCA	IV	A	I would like to be a part of grievance redressal committee as it can provide me an opportunity to contribute towards resolving disputes and conflicts, and focuses on ensuring that justice is served. It can be a fulfilling role that will allow me to make a positive impact in student's lives and college as a whole. Additionally, it can provide an opportunity to learn and develop skills related to conflict resolution, communication, and decision-making. Overall, being a member of a grievance redressal committee can be a valuable experience for me as I will come to know about the true meaning of serving college community.	



5/10/2023 19:56	Abhijeet Chatter BBA	VI	A	<p>I want to be the member of the committee because I would be able to provide natural justice to all the stake holders regarding their complaints and ensure that the grievance is addressed immediately without much delay. As a decisive person, I would make sure about definite and timely decisions with the information available. I would encourage and make sure students to express their grievances / problems freely and frankly, without any fear of being victimized and by upholding the dignity of the college by ensuring strife free atmosphere in the college through promoting cordial Student-Student relationship and Student-Teacher relationship.</p>	
5/10/2023 20:31	Tarun Vashisht BBA	II	C	<p>Actually, there are many students in the college who cannot tell their words to the teachers, and they can tell a student very well. I have seen this in college. Like they face many problems in their class room and I saw so many students want to change there section also. I want to be a part of this committee, I will be happy if I am a part of it and I will do my best in this committee.</p>	
5/10/2023 21:32	Pragya MBA	II	B	<p>Management students welfare society</p>	Students Welfare





5/10/2023 19:48	Kriti mittal	BBA	II	A	<p>I want to be the member of grievance redressal committee as I know how to handle the situation in an effective manner and i know how capable i am. I will Encourage the Students to express their grievances / problems freely and frankly, without any fear of being victimized and will advice Students of the College to refrain from inciting Students against other Students, teachers and College administration. I make sure that Students of the College respect the right and dignity of one another and show utmost restraint and patience whenever any occasion of rift arises and uphold the dignity of the College by ensuring strife free atmosphere in the College .</p>
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5/10/2023 19:07	DEVANSHU CH BBA	II	C	<p>Being a part of a grievance redressal committee may be a pleasant and rewarding experience because you get to deal with people's complaints and concerns while also making sure their rights are upheld. Being a member of such a committee enables one to influence society positively by advancing justice, fairness, and accountability.</p> <p>Being a part of a grievance redressal committee can also offer chances for professional and personal development, including enhancing communication and problem-solving abilities, understanding legal and ethical issues better, and fostering relationships with coworkers and stakeholders.</p> <p>At the end of the day, participating in a grievance redressal committee can be a way to give back to the neighbourhood and improve the lives of others.</p>	
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5/10/2023 18:27	Divyandu Pande	MBA	II	A	Becoming a member of the grievances redressal committee our college can provide me with an opportunity to contribute to a fair and just academic environment, gain leadership and conflict resolution skills, and make a positive impact on the lives of the fellow students.	
5/10/2023 18:32	Kabir sharma	BBA	VI	A	So my main aim is to develop an organizational framework to resolve Grievances of Students and other stakeholders. To provide the Students access to immediate, hassle free recourse to have their Grievances redressed.	Students Welfare
5/10/2023 18:37	Jatin aggarwal	BBA	IV	A	..	Students Welfare
5/10/2023 18:42	Niharika Juneja	BBA	VI	E	Because as being a student of final i want to give my best efforts for my junior not having any problem which effect there college life	Anti ragging Committee
5/10/2023 19:03	Himani Rajora	BAJMC	II	B	I feel myself capable for this opportunity because of my decision making and problem solving techniques. I think I'm a better listener and I can convey the upcoming issues properly.	Students Welfare



5/10/2023 18:21	AMRINDER VIR	BBA	II	D	<p>I want to be a member of grievance redressal because it develops leadership skills, it helps to see beyond homework i.e to tackle multiple tasks at a time, it teaches the value of teamwork, it enables a network of opportunities and last but not the least the major part of being involved in grievance redressal is service. Whether you are organizing a charity event, a sponsorship program or other service learning projects, this lets you give back to the community in numerous ways. I believe it's not only our privilege but also our responsibility to help those who are in need. That's why being a student leader feels so rewarding. There is nothing like sharing your blessings and putting a hopeful smile on someone's face.</p>	Students Welfare
5/10/2023 18:26	Vishal bhardwaj	BBA	VI	E	<p>If I would be a member of Grievance redressal committee it give me a experience with the new surroundings and how to resolve a issue and handle a situation</p>	Students Welfare
5/10/2023 18:26	Aditya Agrawal	BBA	IV	A	<p>To develop an organizational framework to resolve Grievances of Students. To provide the Students access to immediate, hassle free recourse to have their Grievances redressed</p>	Students Welfare



# MANAGEMENT EDUCATION & RESEARCH INSTITUTE

15<sup>th</sup> May, 2023

## NOTICE

### Reg. : Reconstitution of Grievance Redressal Committee

In accordance with the AICTE (Redressal of Grievance of Students) Regulations 2019 dt. 7<sup>th</sup> Nov. 2019, a Grievance Redressal Committee is constituted to address the grievances of students for the Academic Year 2022-23. The members of the reconstituted committee are as under:

Sr.No.	Name of the Member	Designation	Email address
1	Prof. Lalit Aggarwal	Chairman	<a href="mailto:vp@meri.edu.in">vp@meri.edu.in</a>
2	Prof. ( Dr. ) Deepshikha Kalra	Committee head	<a href="mailto:deanmeri@meri.edu.in">deanmeri@meri.edu.in</a>
3	Dr. Ritu Aggrawal	Member	<a href="mailto:rituaggrawal@meri.edu.in">rituaggrawal@meri.edu.in</a>
4	Dr. Nutan Bharti	Member	<a href="mailto:hodjmc@meri.edu.in">hodjmc@meri.edu.in</a>
5	Divyandu Pandey	Student Rep.	<a href="mailto:divyandupandey17@yahoo.com">divyandupandey17@yahoo.com</a>
6	Dimpal Kaushik	Student Rep.	<a href="mailto:dimplecool253@gmail.com">dimplecool253@gmail.com</a>
7	Dhruv Vashisht	Student Rep.	<a href="mailto:dhruvashisth007@gmail.com">dhruvashisth007@gmail.com</a>

The committee will adhere to guidelines as promulgated by AICTE and GGSIP University's Advisory dated 7<sup>th</sup> November, 2019 and 18<sup>th</sup> July, 2017 respectively. All Grievances registered are to be disposed off within four weeks.

**Prof. Lalit Aggarwal**  
Director

- CC. 1. All Notice Boards of MERI  
2. Website  
3. All Faculty Members



## Grievance Redressal Committee

### Procedure for Seeking Redressal of Complaint

15<sup>th</sup> May, 2023

1. The aggrieved student or person seeking redressal of grievance may submit an application to the committee head.
2. On receipt of an application the committee head shall inform the Committee Chairman and shall immediately provide a copy to the Chairman for furnishing its reply within seven days
3. The Committee Chairman shall fix a date for hearing the complaint which shall be communicated to the institute and the aggrieved person either in writing or electronically, as may be feasible.
4. An aggrieved person may appear either in person or represented by such person as may be authorised to present his case.
5. The Committee Chairman shall be guided by principles of natural justice whilst hearing the grievance.
6. The Committee Chairman shall ensure disposal of every application within one month of receipt for speedy redressal of grievance.
7. The institute's staff shall be expected to co-operate with the Committee Chairman in redress of grievances and failure to do so may be reported by the Committee Chairman.
8. On the conclusion of proceedings, the Committee Chairman shall pass such order, with reasons for such order, as may be deemed fit to redress the grievance and provide such relief as may be desirable to the affected party at issue.
9. Every order under clause (8), under the signature of the Committee Chairman shall be provided to the aggrieved person and the university and AICTE shall be placed on the website of institute.
10. The institute shall comply with the order of the Committee Chairman.
11. A complaint shall be filed by the aggrieved student, his/her parent or with a special permission from the Committee Chairman, by any other person.
12. In case of any false/frivolous complaint, the Committee Chairman may order appropriate action against the complainant.
13. The principles and procedures outlined above shall apply to the working of the Grievance Redressal Committee in the Institute except:
  - a) In case of lack of unanimity, the Grievance Committee shall take decisions by majority;
  - b) The Grievance Committee shall communicate its decisions within ten days of receipt of the complaint.



14. The Institute shall provide detailed information regarding provisions of grievance redressal mechanism, the Committee Chairman and the duties and rights of students in their prospectus prominently.

**Prof.(Dr.) Deepshikha Kalra**

**Dean**



**MERI**  
COLLEGE

**MANAGEMENT EDUCATION & RESEARCH INSTITUTE**

(Affiliated to G.G.S. Indraprastha University, Recognised by N.C.T.E. & Approved by A.I.C.T.E., Ministry of HRD, Govt. of  
52-55, INSTITUTIONAL AREA, JANAK PURI, NEW DELHI- 110 058  
PHONES : 011-28522201, 28522202, 28522203 FAX : 011-28522204  
E-MAIL : meribs@meri.edu.in Website : www.meri.edu.in

MERI/HR/INTENT

April 1, 2022

Prof. Lalit Aggarwal  
Vice President


Ms. Shubham Dhir  
WZ-33/2, Asalat Pur,  
Janakpuri,  
New Delhi - 110 058

Dear Ms. Shubham Dhir,


With reference to your application and subsequent personal interview, we are pleased to appoint you as Counsellor / Psychologist in our Institute on the terms and conditions as discussed.

You are expected to join duty w.e.f. 7<sup>th</sup> April, 2022.

Please return the duplicate copy of this letter duly signed by you in confirmation of your having accepted the offer of appointment.

  
Prof. Lalit Aggarwal  
Vice President

Accepted

  
(Shubham Dhir)





**Fwd: Reg: Availability of counsellor**

Dr. Shikha Gupta <shikha.gupta@meri.edu.in>  
To: Arti Sharma <arti.sharma@meri.edu.in>

Fri, Apr 28, 2023 at 3:17 PM

----- Forwarded message -----

**From:** Dean MERI <deanmeri@meri.edu.in>  
**Date:** Wed, Apr 13, 2022, 21:01  
**Subject:** Reg: Availability of counsellor  
**To:** IPU BCOM 2021-2024 <bcom2021@meri.edu.in>, IPU MBA 2021-2023 section A <mba2021secA@meri.edu.in>, IPU MBA 2021-2023 section B <mba2021secB@meri.edu.in>, IPU BCA 2021-2024 <ipubca2021@meri.edu.in>, IPU BAJMC 2021-2024 section A <bajmc2021secA@meri.edu.in>, IPU BAJMC 2021-2024 section B <bajmc2021secB@meri.edu.in>, IPU BBA 2021-2024 section B <bba2021secB@meri.edu.in>, IPU BBA 2021-2024 section E <bba2021secE@meri.edu.in>, IPU BBA 2021-2024 section A <bba2021secA@meri.edu.in>, IPU BBA 2021-2024 section C <bba2021secC@meri.edu.in>, IPU BBA 2021-2024 section D <bba2021secD@meri.edu.in>, BBA2019-2022 <bba2019@meri.edu.in>, BCOM(H) - Batch 2020-2023 <bcom20-23@meri.edu.in>, BBA 2020-2023 Section B <bba2020b@meri.edu.in>, BBA 2020-2023 Section A <bba2020a@meri.edu.in>, BBA 2020-2023 Section C <bba2020c@meri.edu.in>, BBA 2020-2023 Section D <bba2020d@meri.edu.in>, BA(JMC) 2020-2023 section A <bjmc2020a@meri.edu.in>, BA(JMC) 2020-2023 section B <bjmc2020b@meri.edu.in>, BJMC2019-2022 <bjmc2019@meri.edu.in>, MBA(2020-22) Sec A <mba20-22seca@meri.edu.in>, MBA(2020-22) Sec B <mba20-22secb@meri.edu.in>  
**Cc:** Faculty-JKP <faculty@meri.edu.in>, Staff-JKP <staff@meri.edu.in>, Sh. S.K Agarwal <cfo@meri.edu.in>, S K Goel <meridirco@meri.edu.in>, Prof Lalit Aggarwal <vp@meri.edu.in>

Dear students

This is to inform you all that Ms Shubham Dhir the Student counsellor is available on all working days from 3:30 PM to 5:30 PM in Room no 407

Any student who faces any stress or any problem related to academic or non academic issue can contact her.

With regards

Prof(Dr) Deepshikha Kalra



**SHUBHAM DHIR**  
(female)

E-mail: shubhamdhir121@gmail.com | Phone: +91 9654766069  
Address: WZ- 33/2 Asalat Pur, Janak Puri, New Delhi-110058

**OBJECTIVE:**

To make positive contribution as part of your dynamic and well reputed organization in a position where my counselling skills, decision making and communication skills will be appreciated and enhanced.

**EDUCATIONAL QUALIFICATIONS**

Course (Stream)/Examination	Institution/University	Year	Performance
Post Graduation in Psychology	University of Delhi – north campus Daulat Ram College	2019	70%
Bachelor in Psychology (Hons)	University Of Delhi – keshav Mahavidyala College	2017	77%
HSC (12 <sup>th</sup> ) (Humanities)	CBSE – Sumermal Jain Public School	2014	82%
SSC (10 <sup>th</sup> )	CBSE – Sumermal Jain Public School	2012	68%

Modules – Cognitive Psychology, Positive Psychology, Emotions, Social Psychology, Cognitive Behavioural Therapy, Multivariate Techniques, Neurodevelopmental Disorders, Cognitive Development in Early Infancy and Childhood

**EXPERIENCE**

Currently working in **Dr. Ram Manohar Lohia Hospital (RML)** as a post of Junior Research Associate (JRA)

- the project "Screening and Assessment Toolkit for Specific Learning Disability (SATKit - SLD)

**INTERNSHIPS**

**GRIPMER- The Ganga Ram Institute for Post graduate Medical Education & Research**

Completed one month internship at the Department of Psychiatry with Dr. Rajiv Mehta

- Basic psychophysiological and cognitive workups
- Interaction and assessment of patients
- Giving cognitive interventions to patient

**MENTAL HEALTH FOUNDATION (INDIA)**

As a member of MHF intervention team for six months

**Providing Psychological First Aid for Tihar Jail inmates**

Got Appreciation certificate after conducting activities in Tihar Jail

**International Conference on Indian Culture and psychology**

Consciousness Perspective, Swadeshi Indology Conference Series on Indian Mind science

**NATIONAL CONFERENCE IN KESHAV MAHAVIDYALA**

Youth in contemporary society, issues and challenges.

**Tutor, Psychology**

Teaching 11th and 12th grade CBSE students

**ATTENDED WORKSHOPS**

- **THEMATIC APPRECEPTION TEST** (9<sup>TH</sup>-10<sup>th</sup> june)
- **COGNITIVE BEHAVIOURAL THERAPY** (8<sup>th</sup> feb)
- **TRANSACTIONAL ANALYSIS** (7<sup>TH</sup> feb)
- **QUALITATIVE TECHNIQUES:CONTENT ANALYSIS** (15<sup>TH</sup> SEP 2016)



### POSITIONS OF RESPONSIBILITY

- **Council Member in school (Sumermal Jain Public School)**  
Share student's ideas, interests and concerns with teachers and management
- **Coordinator at Annual Function (Sumermal Jain Public School)**
- **Organising team of fest in College (Keshav Mahavidyala College)**  
Successfully organized Department Fest

### Skills

- Proficiency with Microsoft office, Apple products, cloud services

### INTEREST/HOBBIES

- - Basketball player
  - Watching web series
  - Traveller



# Management Education And Research Institute

Top Ranking Management college in Delhi NCR



Final 04

## Grievance Redressal

MANAGEMENT EDUCATION & RESEARCH INSTITUTE

15<sup>th</sup> May, 2023

### NOTICE

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Sr.No.	Name of the Member	Designation	Email address
1	Prof. Lalit Aggrawal	Chairman	<a href="mailto:vp@meri.edu.in">vp@meri.edu.in</a>
2	Prof. ( Dr. ) Deepshikha Kalra	Committee head	<a href="mailto:deanmeri@meri.edu.in">deanmeri@meri.edu.in</a>
3	Dr. Ritu Aggarwal	Member	<a href="mailto:rituaggrawal@meri.edu.in">rituaggrawal@meri.edu.in</a>
4	Dr. Nutan Bharati	Member	<a href="mailto:hodjmc@meri.edu.in">hodjmc@meri.edu.in</a>



- |   |                 |              |                            |
|---|-----------------|--------------|----------------------------|
| 5 | Divyandu Pandey | Student Rep. | divyandupandey17@yahoo.com |
| 6 | Dimpal Kaushik  | Student Rep. | dimplecool253@gmail.com    |
| 7 | Dhruv Vashisht  | Student Rep. | dhruvashishth007@gmail.com |

The committee will adhere to guidelines as promulgated by AICTE and GGSIP University's Advisory dated 7 th November, 2019 and 18 th July, 2017 respectively. All Grievances registered are to be disposed off within four weeks.

**Prof. Lalit Aggarwal**

**Director**

**GGSIP University Grievance Redressal Committee**

**Procedure for Seeking Redressal of Complaint**

Grievance Redressal Form :

Your Name (required)

Your Roll Number (If you are a student)

Your Email (required)

Your Mobile No.(required)

Course



Ref. No.: MERI/OFFICE/DEAN/MBA/2

May 16<sup>th</sup>, 2023

Dr. Abha Vermani  
Deputy Registrar (Affiliation)  
Guru Gobind Singh Indraprastha University,  
16-C, Dwarka, Delhi-110078

*Sambhal*  
*17/05/23*  
Affiliation Branch  
Guru Gobind Singh Indraprastha University  
Sector-16C, Dwarka, New Delhi-110078

Reg. : Reconstitution of Grievances redressal committee after including elected student representative.

Dear Madam,

This has reference to your direction dated 24.05.2022 on the above subject. We wish to inform you that the Grievances redressal committee has been reconstituted after including elected student representative. The reconstitution committee has also been uploaded on the institute's website. A copy of the new Grievances redressal committee along with the proceedings of the meeting held on 15<sup>th</sup> May, 2023 and other required documents are enclosed for your reference and record.

Thanking you,

Yours faithfully,

*Kalra*  
Prof.(Dr.) Deepshikha Kalra  
Dean

Encl. as above





Guru Gobind Singh Indraprastha University  
Sector 16-C, Dwarka, New Delhi 110 078  
Office of The Proctor

File no. GGSIPU/Proctor/2022-23/

Dated: 27/09/2022

To

The Director,  
Management Education & Research Institute (MERI),  
52-55, Institutional Area,  
Janakpuri,  
New Delhi - 110 058

Subject: Complaint received from BCA Student from MERI by the office of the Proctor, GGSIP University pertaining to bullying and physical assault and reply / comments receive from MERI.

Dear madam,

This has reference to this office email dated 12.09.2022 and your subsequent reply vide letter no. MERI/office/Dean/MBA/2022/73 dt: 23.09.2022 on the subject, cited above.

In this connection, office of the Proctor, GGSIP University expresses its appreciation for the follow up / prompt action taken at your end against our email dt: 12.09.2022 in the above matter. Your initiative to redress the grievances of Sh. Chirag Gupta / or any other student under similar circumstances shall result into relieving their mental pressure and enable them to dedicate themselves in the course of study that they have chosen.

*Rita Singh*

(Prof. Rita Singh)  
Professor / Dean, USEM & Proctor  
GGS IP University

27/9/2022



# MANAGEMENT EDUCATION & RESEARCH INSTITUTE

May 12, 2022

## Important Notice

In compliance with the order of AICTE Regulation F. No. 37-3/Legal/AICTE/2009 dated 1/7/2001 and direction of Hon'ble Supreme Court of India and also in compliance UGC regulation F. 1-16/2007(CPP-11) dated 17/6/2009 anti-ragging committee is constituted as per closure 6(a) of AICTE Regulation.

As per directions of the Hon'ble Supreme Court, two committees have been constituted for the above purpose. The names and telephone numbers of members of the reconstituted committees are given below: -

### A. Anti-Ragging Committee: -

Prof. Lalit Aggarwal	Director	9811155392
Youth the power foundation	NGO	8920112852
Prof. (Dr.)Deepshikha Kalra	Dean	9968162563
Dr. Ritu Aggarwal	HOD(IT)	9818276740
Dr. Nutan Bharati	HOD (JMC)	9818526927
Mr. O. P. Goel	Public Representative and Former Bureaucrat (IFS Retired)	9810403267
Mr. Vijender Singh	SHO, Hari Nagar, Police Station(Ex-officio)	8758871128
Dr. Vipin Gaur	Gen. Secretary, Newspaper Association of India	9810226962
Ms. Savita Verma	Admin Staff	8826852482
Mr. Dushyant Mittal	Student MBA	9045876838
Mr. Sriyansh	Student BBA V	8882351962
Mr. Satwik	Student BA(JMC)	7742385081
Mr. Ashutosh Mittal	Parent MBA	9045876838
Mr. Mahak Singh	Parent BBA V	9015669226
Mr. Shivendra Singh	Parent BA(JMC)	7042862779

### B. Anti-Ragging Squad

Name	Designation	Phone Number
Dr Sumit Chauhan	Associate Professor	9899005524
Dr Gurpreet Kaur	Associate Professor	9810853330
Ms. Nivedita Sharma	Assistant Professor	8700562986
Ms. Deepti Kapoor	Assistant Professor	9910627600
Ms. Savita Verma	Admin Staff	8851545835
Ms. Alina Messey	Admin Staff	8287391123
Mr Ashok Kumar	System Administrator, IT	8010461036
Mr Akhilesh Kumar	Care taker	9999355842

All students are strictly warned that ragging is a criminal offense and any student involved in any form of ragging or harassment of any other student will face strict disciplinary and/or legal action.

Any victim of such ragging should contact the members of the above committees and report the incidents for necessary action.

**Prof. Lalit Aggrawal**  
**Director**



CC. 1. All Notice Boards

2. Website

3. All Faculty members and Administrative Staff – for information and to maintain a strict vigil in the above respect

4. CFO – for information please





# MANAGEMENT EDUCATION & RESEARCH INSTITUTE

## NOTICE

MERI/NOTICE/2023/01

May 12<sup>th</sup> 2023

### ESTABLISHMENT OF COMMITTEE FOR SC/ST

(As per the Scheduled Castes and the Scheduled Tribes (Prevention of Atrocities) Act, 1989, No. 33 of 1989, dated 11.09.1989)

With reference to the above, and as per guidelines of AICTE, Handbook 2016-17, the College has established the Committee for SC/ST. The members of the reconstituted committee are as under:

1. Dr. Ritu Aggarwal, Chairman
2. Dr. Gurpreet Kaur, Faculty Member
3. Ms. Preeti Sharma, Non-Teaching Member
4. Mr. Hemant Kumar, Non-Teaching Member
5. Himanshu Arya - Student Member
6. Harshit Chanyal - Student Member
7. Lakshita - Student Member

The above members are required to meet the Chairman of the Committee for discussion on the mode of working. All are requested to work for the cause to prevent, prohibit and redress the problems of SC/ST as per the Prevention of Atrocities Act mentioned above.

**Prof. (Dr.) Deepshikha Kalra**  
Dean

Copy to:

1. All Notice Boards
2. Web site
3. Vice President for information pl.



# MANAGEMENT EDUCATION & RESEARCH INSTITUTE

## NOTICE

May 12, 2023

### ESTABLISHMENT OF A COMMITTEE FOR THE NEEDS OF SPECIALLY ABLED PERSONS

With reference to the above and in compliance with the Hon'ble Supreme Court order dated 15<sup>th</sup> December 2017, a committee for the needs of specially-abled persons has been constituted with the following members:-

1. Dr. Monika Sharma, Assistant Professor
2. Mr. Mannu Kaushal, Non Teaching Member

The above members are required to meet at least once a quarter and ensure day to day needs of specially-abled persons and the implementation of the scheme in the Institution.

**Prof.( Dr. )Deepshikha Kalra**  
**Dean**

Copy to:

1. All Notice Boards
2. Vice President: for information pl.



**MANAGEMENT EDUCATION & RESEARCH INSTITUTE**

12<sup>th</sup> May, 2023

**NOTICE**

**Reg. :Disaster Management Committee**

As per the guidelines of the National Disaster Management Authority on prevention, mitigation, and preparedness for disaster, a committee has been constituted with the following students and staff of MERI:

Sr.No.	Name of the Member	Designation	Email address
1	Prof. (Dr. ) Deepshikha Kalra	Dean	deanmeri@meri.edu.in
2	Dr. Ritu Aggrawal	HOD (IT)	rituaggrawal@meri.edu.in
3	Dr.Sumit Chauhan	Member	sumit.chauhan@meri.edu.in
4	Kanika Verma (MBA Student)	Members	Kanikavermaipu@gmail.com
5	Sarvesh Kumar (BBA Student)	Members	sk7574065@gmail.com
6	Simran (BA(JMC) Student)	Members	simran.ksh1803@gmail.com

The committee will adhere to guidelines issued on this behalf from time to time and will ensure the implantation of the Disaster Management Plan of the Institute.

**Prof. Lalit Aggarwal**  
**Director**

Copy to:

1. All Notice Boards
2. Website



# MANAGEMENT EDUCATION & RESEARCH INSTITUTE

12<sup>th</sup> May, 2023

## Notice

### Reg. Disciplinary Committee

In order to ensure the maintenance of proper discipline in the Institute, a discipline committee has been set up. The members of the disciplinary committee are as follows:-

Sr.No.	Name of the Member	Designation	Email address
1.	Prof. (Dr.) Deepshikha Kalra Dean	Chairman	deanmeri@meri.edu.in
2.	Dr. Ritu Aggarwal, HOD (IT)	Committee Head	rituaggrawal@meri.edu.in
3.	Dr. Nutan Bharati, HOD BA(JMC)	Committee Head	hodjmc@meri.edu.in
4.	Dr. Gurpreet Kaur	Committee Head	gurpreet.kaur@meri.edu.in
5.	Dr. Sumit Chauhan	Committee Member	sumit.chauhan@meri.edu.in
6.	Dr. Shikha Gupta	Committee Member	shikha.gupta@meri.edu.in
7.	Ms. Nidhi	Committee Member	nidhi.pruthi@meri.edu.in
8.	Ms. Deepti Kapoor	Committee Member	deepti.kapoor@meri.edu.in
10.	Ms. Sarita Yadav	Committee Member	sarita.yadav@meri.edu.in

Though the above-mentioned faculties are the designated members of the committee but it is the duty of all faculty & staff to ensure discipline in the college. In case of any disciplinary issue, report immediately to the committee heads/members.

**Prof. (Dr.) Deepshikha Kalra**  
Dean

- CC. 1. All Notice Boards of MERI  
2. All Faculty Members & Staff  
3. HOD (IT)  
4. HOD (JMC)  
5. Director Coordination- For information, please  
6. CFO- For information, please  
7. Vice President – For information, please



## MANAGEMENT EDUCATION & RESEARCH INSTITUTE

MERI/NOTICE/2021/1

12<sup>th</sup> May, 2022

### NOTICE

#### Reg. : Industry Committee

In view of the implementation of orders of the Hon'ble High Court by all the affiliated colleges of Guru Gobind Singh Indraprastha University, the Institute is complying with the orders and hereby constitutes the Institutional Level Industry Committee (I C). The following members have been elected. The members of the reconstituted committee are as under:

Sr.No.	Name of the Member	Designation	Email address
1	Mr. Krishan Kumar Sharma	Head Training & Placement	kksharma.tpo@meri.edu.in
2	Mr. Mitesh Verma	Training & Placement Coordinator	mitesh_verma73@meri.edu.in
3	Mr. Vipin Sarin	Member	vipinsarin@gmail.com
4	Dharvi	Student Rep.	dharvi9868@gmail.com

All Grievances registered are to be disposed off within four weeks.

**Prof. Lalit Aggarwal**  
Director



- CC. 1. All Notice Boards of MERI  
2. Website  
3. All Faculty Members

# MANAGEMENT EDUCATION & RESEARCH INSTITUTE

12<sup>th</sup> May, 2022

## NOTICE

### Committee for Internal Complaint Committee

As per Section 4 AICTE (Gender Sensitization, Prevention and Prohibition of Sexual Harassment of Women Employees and Students and Redressal of Grievances in Technical Institutions) Regulations, 2016 vide No. F. AICTE/ WH/ 2016/ 01 dated 10th June 2016, the committee for prevention of sexual harassment against women stands reconstituted.

The names and telephone numbers of members of the above committees are given below: -

Prof.(Dr.)Deepshikha Kalra	Professor& Dean	9968162563
Dr. Ritu Aggarwal	Associate Prof. (HOD-IT)	9818276740
Dr. Gurpreet Kaur	Associate Professor	9810853330
Ms . Swati Chawla	Assistant Professor	7982499833

Any students facing any sexual harassment may complain to any of the above members.

**Prof. ( Dr. )Deepshikha Kalra**  
**Dean**

- CC. 1. All Notice Boards  
2. Website  
3. Vice President – for information please



# MANAGEMENT EDUCATION & RESEARCH INSTITUTE

12<sup>th</sup> May, 2022

## NOTICE

### Committee for Prevention of Sexual Harassment against Women

As per Section 4 AICTE (Gender Sensitization, Prevention and Prohibition of Sexual Harassment of Women Employees and Students and Redressal of Grievances in Technical Institutions) Regulations, 2016 vide No. F. AICTE/ WH/ 2016/ 01 dated 10th June, 2016, the committee for prevention of sexual harassment against women stands reconstituted.

The names and telephone numbers of members of the above committees are given below: -

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Dr. Gurpreet Kaur	Associate Professor	9810853330
Ms . Swati Chawla	Assistant Professor	7982499833

Any students facing any sexual harassment may complain to any of the above members.

**Prof. ( Dr. )Deepshikha Kalra**  
**Dean**

- CC. 1. All Notice Boards
2. Website
3. Vice President – for information please



**MANAGEMENT EDUCATION & RESEARCH INSTITUTE**

**NOTICE**

12<sup>th</sup> May, 2022

**ESTABLISHMENT OF COMMITTEE FOR SOCIAL RESPONSIBILITY &  
COMMUNITY ENGAGEMENT**

As per the UGC guidelines for the establishment of Social Responsibility and Community engagement the College has established the Committee. The members of the reconstituted committee are as under:

1. Prof.(Dr.) Deepshikha Kalra, Faculty Member & Dean
2. Ms Sheela Narang, Faculty Member
3. Vivek Pratap Singh - Student Member, BBA
4. Kshitiz - Student Member, BA(JMC)
5. Bhumi - Student Member, BCA
6. Kesar Oberoi - Student Member, B.Com(H)
7. Vrinda Lamba - Student Member, MBA

The above members are required to meet for discussion on the mode of working in order to create an environment wherein students will embrace responsibilities to serve the community and society. The endeavor of the committee is to sensitize future best managers, technocrats, and engineers toward the privileged, challenged class.

**Prof.(Dr.) Deepshikha Kalra**  
**Dean**

Copy to:

1. All Notice Boards
2. Website
3. Vice President : for information pl.





**MANAGEMENT EDUCATION & RESEARCH INSTITUTE**

12<sup>th</sup> May 2022

**NOTICE**

**Reg: Reconstitution of Student's Welfare Committee**

Due to the joining of a new batch of students and the passing out of old students, the student welfare committee stands reconstituted as under:

1. Prof.(Dr.) Deepshikha Kalra, Dean
2. Dr. Ritu Agrawal, HOD IT
3. Dr. Sumit Chauhan, Associate Professor
4. Dr. Gurpreet Kaur, Associate Professor
5. Ms. Nivedita Sharma, Assistant Professor

New student members:

1. Ms. Kajal Rana - Student MBA
2. Mr. Harsukh - Student of BBA
3. Mr. Mukul - Student of BBA
4. Mr. Mayank Pandey - Student of B.Com(H)
5. Mr. Neeraj - Student of BA(JMC)

**Prof.(Dr.) Deepshikha Kalra**

**Dean**

- CC. 1. All Notice Boards  
2. Web site  
3. Vice President – for information please

